

# Groton Community Preservation Committee

## Minutes of Regular Meeting of 28 February 2005

Location: Groton Town Hall, 2<sup>nd</sup> Floor Lunch Room

Time: 7:30 PM

Members Present: Bruce H. Easom (Secretary), Dan Emerson, Carolyn Perkins (Vice Chair) and Mike Roberts (Chair)

Members Absent: Robert DeGroot, Rick Hughson and as of yet unnamed representative of the Parks Commission.

Attendees: None

The Chairman called the meeting to order at 7:45 PM.

Carolyn Perkins moved to accept the meeting minutes of 7 February 2005 as drafted. Mike Roberts seconded the motion. The motion carried by unanimous vote. Dan Emerson abstained.

Robert DeGroot arrived at 7:55 PM

The Committee discussed the schedule prepared by Rick Hughson. Bruce H. Easom volunteered to find out the date for the Annual Town Meeting.

Bruce H. Easom handed out his notes from the Community Preservation Coalition conference that was held at the Wellesley Town Hall on 12 February 2005.

The Committee reviewed the language for the Committee's warrant article drafted by Rick Hughson. Carolyn Perkins moved to accept the language of the warrant article as amended. Bob DeGroot seconded the motion. The motion carried by unanimous vote. The amended language is:

To see if the Town will vote to make the following appropriations for the Community Preservation Committee funds:

appropriate \$ 20,000 for the Community Preservation Committee FY06 operating expenses  
appropriate \$ 40,000 for open space reserve  
appropriate \$ 40,000 for historic resource reserve  
appropriate \$ 40,000 for community housing reserve  
appropriate \$260,000 FY06 budget reserve  
total appropriation: \$400,000

or take any action thereon.

Summary: This is a bookkeeping procedure that is necessary to ensure the Community Preservation Committee will have access to the funds raised during FY06. With the exception of the operating expenses, none of these funds will be spent without additional approval at town meeting.

Bruce H. Easom described the meeting with town officials that occurred on Thursday 24 February 2005. Bruce volunteered to type up his meeting notes and distribute them to the Committee.

Mike Roberts moved to have the Committee give Bruce Easom a note of appreciation for typing up the notes from the 24<sup>th</sup> of February. Dan Emerson seconded the motion. The motion carried by unanimous vote.

The Committee reviewed the list of action items from the 14 January 2005 meeting. Dan Emerson provided a handout on his section of the Community Preservation Plan describing the regional setting; political and environmental setting; physiography; natural resources and cultural setting; population and demography.

Mike Roberts having made no progress on his section on capsule prehistory and history. Mike volunteered to relieve Carolyn Perkins and Bruce H. Easom of their need to do statistics for their portion of the Plan. Bob DeGroot reported that he had completed his section on open space, housing, recreation, historic sites and archaeological sites. Bob volunteered to draft a ½ page on the historic period of Groton, i.e., from 1600 to the present.

Mike Roberts discussed progress of putting together the Community Preservation Plan. Among the items left to do are craft an application process, craft a submission process, establish evaluation criteria and develop a submission form. Mike handed out excerpts for other town's Community Preservation Plans describing the processes used in their towns. Plans from the towns of Acton, Bedford, Marshfield and Wellesley were handed out. Mike asked the members to look carefully at Acton's plan as he thought it was one of the best.

Dan Emerson moved to adjourn the meeting. Carolyn Perkins seconded the motion. The motion carried by unanimous vote and the meeting adjourned at 9:14 PM.

Respectfully submitted,

\_\_\_\_\_  
Bruce H. Easom

\_\_\_\_\_  
19 April 2005  
Date

Secretary  
Groton Community Preservation Committee

These minutes were approved as amended by unanimous vote on 7 March 2005.