Appendix B – CPA Project Application Proposal

[CPC l	Jse Only] Date Received:	Received By: Michaela Moore	Assigned CPC	#: 2026- 10
	m may be copied. Please type or print cle		' if not applicable. I	Jse additional
paper a	s needed.			
1-A	Applicant Information			
	ame: Donovan	First Name: NA		
		First Name: Mega	n	
Organ	ization(s)(as appropriate) Friends o	f Prescott, Inc.		
1-B	Regional Project? YES NO	If YES, Town/Organization:		
. 0				
2	Submission Date: 2/27/2025			
2	Annaltan at Antonia			
3	Applicant Address			
Street	145 Main St.	^{City:} Groton	State: MA	^{Zip:} 01450
4	Phone: 978-877-6933	Email: executivedirecto	or@presco	ttscc.org
_	CDA Davis and ACL and Allele			
5	CPA Purpose (Check all that app	oly) 		
Afforda			storic Preservation	
	Open Space:	Recreation:		
	MA General Law Chapter 44B, proposed boric Places require a determination by the cance.			
6	Town Committee or Boards Participatin	^{ng:} Town of Groton, Mark	Haddad, Tov	wn Manager
7	Project Address/Property Owner's Nar	^{ne:} 145 Main St., Groton, M	A. Owned by To	own of Groton
8	Project Name: Prescott Com	munity Contor		
J	Fiescoll Com			

9 Additional Responsible Parties (If applicable)

Role (specify)	Name	Address	Phone	Email
Property/Site Owner	Mark Haddad	173 Main St., Groton	978-448-1100	mahaddad@grotonma.gov
Project Manager	Tricia Upton	PO Box 1068, Groton	978-727-3610	tricia@tuptoninteriors.com
Lead Architect				
Project Contractor	Flawless Floors	PO Box 862 Pepperell, MA 01463	978-433-5581	flawlessfloors77@charter.net
Project Consultants	Platt Builders	109 Central Ave. Ayer, MA	978-448-9963	tsvarczkopf@plattbuilders.com
Other: Electrician	Randy O'Grady	245 Forge Village Rd. Groton	978-448-6377	ogradyelectric@gmail.com
Other: Niklaus Pain	Stephen Themelis	4 Franklin St., Pepperell, ma	978-433-2717	jthemelis@charter.net

10	10 As appropriate, indicate if proposal requires:					
P&S Agr	eement: De	ed: Option Agreement: Memorandum of Understandir	ng:			
	Other:	Describe:				
11-A	Assessor Info (Ma	p/Block/Lot ID(s)): Parcel #113-43				
11-B	Tax Classification	Type: Non-profit 47-4742091				
		e e e e e e e e e e e e e e e e e e e				
12	Permits require	d:				
Zoning:	Historic Pre	servation: Other:				
13	Historic Commiss	ion Approval Signoff (When Required):	Date:			
13						
	Project Cost: \$ 4	22 100 GE Estimate: Professional Quote:				
14-A	110,000 0000 9	33,180.65 Estimate: Professional Quote:				
	Paguestad from (CPC: \$642E 000 14 C Committed from OTHER Source: \$				
14-B	nequested from C	CPC: \$\\$135,000)			
	If applicable:	Annual Anticipated Total Income: \$				
		Annual Anticipated Total Expense: \$				
	Anticipated Net Income (Loss): \$					
	Name of Estimator/Company:					

15 CCP Objectives - Use CODES from Section 5 to indicate all that apply

5.1.1 reuse and Preservation of Town-owned Historic resource

16 Project Timelines

Proposed State Date: 6/1/2025

Projected Complete Date: 12/31/2025

17

Estimated Delivery Date of Completion Report to CPC: 1/2/2026

18 Project Description and Explanation (Attach Additional Sheets as Needed)

Scope of Project has been reduced to the most urgent and pressing restoration work.

- 1. Replace/restore all failing wall surfaces in the front entry and room #105. Paint.
- 2. Restore existing strip oak hardwood floors in the front and rear entry, main hall and room #105
- 3. Replace the two failing dropped ceilings in room #105 with a new period appropriate reproduction tin ceiling system.
- 4. Remove all obsolete fluorescent lighting in the failed suspended ceiling of room #105 and restore with 6 new period appropriate pendants.
- 5. Replace front doors to building with custom doors designed to match existing.

Prescott programming had a 41% increase in enrollments from 2023 to 2024 bringing 7859 people into the building just for classes. This does not include visitors for the Groton Visitor's Center, renters, events including Grotonfest winter, Open Mic Nights, Halloween Hoopla, or short term rentals like pickleball and birthday parties. Room 105 is central in both its location and its opportunity to hold more programming but is currently limited due to its deteriorated state. The original flooring on the main floor is impacted by the growing traffic and must be refurbished to maintain the historic feel of the building as well as to protect it for future use.

The original push-bar locking mechanism on the front doors is broken and cannot be replaced without replacing the doors. The original doors cannot be restored due to the amount of holes that have been drilled into the doors for the variety of locking mechanisms used over the years and the water damage through the base of the door. The doors do not currently lock.

19 Feasibility

Prescott will be able to keep the Prescott school open while construction is being done in ways that keep the public safe and the building accessible. Room 105 where most of the "demolotion" will occur is used the least in the summer months making the summer a priority for construction on Room 105. Painting and electrical can be done simultaneously with programming. Flooring can be done outside of programming hours and may involve a two-day closing of Prescott offices, and four tenants on the main floor. Other tenants will have access to their units by scheduling the work closing only one access point at a time.

20 List of Attachments

Attachments include quotes from Platt Builders, O'Grady Electric, Flawless Floors, Nicklaus Painting and Construction; Millworks Masters. Supporting images: Replace Ceiling.jpg, Failing wall materials.jpg, Flooring.jpg, Flooring2.jpg water damage.jpg, Letters of Support, various

21 Additional Information

The entranceway to Prescott receives the most foot traffic and the almost 100 years of wear and tear has stripped the original wood floors revealing unprotected flooring throughout the main floor. These beautiful wood floors will be unsalvageable if they are not sanded, stained and sealed. Some areas, certain wood strips will need to be replaced.

The beaver-board (made of compressed wood fibers) from the early 1900's was used on certain wall sections that line the stairwells. They are distintegrating and no longer hold paint. The surfaces are soft and malleable, with holes that cannot be plastered. Room 105 has sustained water damage that has been addressed. This water damage can be seen throughout the room where paint peels from the walls and has discolored a hung ceiling that was probably installed in the 1960's and does not conform to any original historic aesthetic. To preserve this room will align its look and use to other spaces on the main floor and make the room much more versatile for programming. Currently, Prescott does not use the room for children's programming due to the water damage repairs that are needed.

Asbestos testing has been completed for the drop ceiling tiles and was negative.

The front doors of the building cannot be locked. The latch and lock mechanism is no longer made and welds have not held.

22 Management Plan

Prescott's Buildings and Grounds board committee will meet with all subcontractors to create a plan and schedule for each discipline. All contractors will work in specific locations to ensure that access to the building is not prohibited. Safety measures will be put in place so that the public can enter the building and participate in activities safely through an accessible entrance. Prescott's building and grounds committee will meet weekly to monitor progress, the budget and logistics.

23 Signature

Applicant Signature: Megan Donovan	Date: 2/27/2025
Co-Applicant Signature: Trícia Upton	Date: 2/27/2025
Co-Applicant Signature:	Date: 1-17-1075

ESTIMATE

Flawless Floors PO Box 862 Pepperell, MA 01463 flawlessfloors77@charter.net +1 (978) 433-5581 http://getflawlessfloors.com

FLAWLESS FLOORS

Quality Installation • Sanding & Refinishing



P.O. Box 862 Pepperell, MA 01463 Ian Sarbacker (978) 433-5581

Bill to Friends Of Prescott Main St Groton, MA

Estimate details

Estimate no.: 4674

Estimate date: 01/25/2024

# Date	Product or service	Description	Qty	Rate	Amount
1.	Refinish	Room 105 -Labor and materials to refinish 715 s/f of flooring finished with stain and three coats of oil based polyurethane. Floor condition is unknown and there may be some patchwork. Optional cost for us to remove/dispose of carpet. \$65 per man our estimated total man hours 8 to 10 hours. disposal is \$200. This is NOT included in the total. This is optional.	1	\$4,645.00	\$4,645.00
2.	Refinish	All hallways in main entry -Labor and materials to refinish 1348 s/f of flooring finished with stain and three coats of oil based polyurethane.	1	\$8,729.00	\$8,729.00
3.	Patch	Labor and materials to weave in new flooring in 2 to 3 different areas. Material used will be mixed grade yellow/red birch. Total amount of hours estimate estimated 16 hours.	1	\$1,500.00	\$1,500.00
4.	*ADDITIONAL COMMENTS	This estimate is solely based on the work listed above. Additional work requested may be added at additional charges. Sometimes when construction is being done on floors, some repair/touch-ups will need to be completed; such as baseboard, kick boards, door trim, etc.		\$0.00	\$0.00

Note to customer

Thank you for having us out to take a look at your flooring project. Please review this estimate and let us know if you have any questions. If you accept this proposal, please let us know and we can schedule a start date.

Thank you! Flawless Floors 978-433-5581

Accepted date

Accepted by



WWW.MILLWORKMASTERS.COM

Millwork Masters- Nashua 522 Amherst Street Nashua NH 03063 603-880-3212

QUOTE

2403-249127

R4 PAGE 1 OF 2

	SOLD TO	
Cash Sales		

JOB ADDRESS	
TOWN OF GROTON PRESCOTT COMMUNITY CENTER	

ACCOUNT	JOB
CASH	0
CREATED ON	03/06/2024
EXPIRES ON	11/08/2024
BRANCH	4000
CUSTOMER PO#	
STATION	SCOT
CASHIER	SB
SALESPERSON	HP
ORDER ENTRY	SB
MODIFIED BY	SB

Thank you for your Business

ltem	Description	D	Quantity	UM	Price	Per	Amount
SOEXTDOOR	2 1/4" UNFINISHED FIR ENTRY DOORS		1	EA	11027.9700	EA	11,027.97
	NANTUCKET SERIES DOOR, NO VISIBLE FACE PINS						
	3/4 LIGHT, 12 LIGHTS OVER CROSSBUCK DETAIL						
	MACHINE FOR 4 1/2" HINGES NO BORE ON EITHER DOOR,						
	PRIMED POPLAR ASTRAGAL AND DOOR SWEEPS SHIPPED LOOSE				5		
//							
SOHARDWARE	SVR EXIT ONLY 8827 US3		1	EA	4571.0000	EA	4,571.00
	EXIT DEVICE						
//							
SOHARDWARE	RIM EXIT DEVICE ONLY WITH EXTERIOR LEVER TRIM AND SINGLE MORTISE CYLINDER C KEY WAY		1	EA	4748.6833	EA	4,748.68
//							
SOHARDWARE	4 1/2" SQ CORNER BALL BEARING HINGES		6	EA	40.0000	EA	240.00
	NRP						
//					=		
SERVICENH	LABOR:		1	EA	4400.0000	EA	4,400.00
					Subtotal		
HANDINGS. I AGREE TO P.	TIEWED ALL SPECIFICATIONS, QUANTITIES AND AY THE FULL AMOUNT SHOWN. I UNDERSTAND THE				Sales Tax		
	E TO ORDER TO MEET MY SPECIFIC NEEDS AND AF NY REASON. PRICES ARE VALID FOR 30 DAYS.	₹E			Total		

Buyer:



WWW.MILLWORKMASTERS.COM

Millwork Masters- Nashua 522 Amherst Street Nashua NH 03063 603-880-3212

|--|

QUOTE

2403-249127

R4 PAGE 2 OF 2

	SOLD TO	i dist
Cash Sales		

	JOB AD	DDRES	S	
TOWN OF C			OFNITE	П
PRESCOTT	COMMU	JINITY	CENTE	K

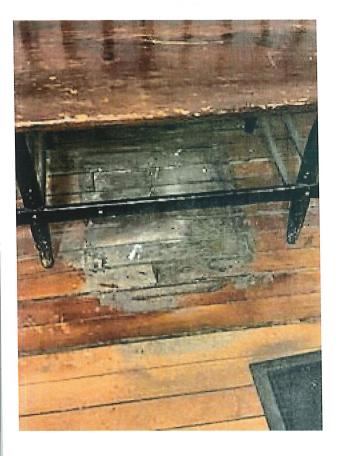
ACCOUNT	JOB
CASH	0
CREATED ON	03/06/2024
EXPIRES ON	11/08/2024
BRANCH	4000
CUSTOMER PO#	
STATION	SCOT
CASHIER	SB
SALESPERSON	HP
ORDER ENTRY	SB
MODIFIED BY	SB

Thank you for your Business

em	Description	D	Quantity	UM	Price I	Per	Amount
	WE WILL REMOVE EXSISTING ENTRY DOORS INSTALL NEW UNFINSHED DOORS WITH SUPPLIED HINGES AND DOOR HARDWARE, SURFACE MOUNT ALL HARDWARE, ENSURE ALL IS IN WORKING ORDER. HAUL AWAY DEBRIS, INCLUDES PAINTED BOTH SIDES, 2 COATS. COLOR TBD IS INCLUDED. THIS IS PRESUMED TO BE A LEAD SAFE JOB **PRICING VALID FOR 30 DAYS FROM THE DATE OF THE QUOTE. **LEAD TIME FROM DOOR COMPANY IS 14-16 WEEKS, PLUS 3 WEEKS FOR PAINTING BY OTHER.						
HANDINGS, I AGREE TO PA	IEWED ALL SPECIFICATIONS, QUANTITIES AND AY THE FULL AMOUNT SHOWN. I UNDERSTAND THA E TO ORDER TO MEET MY SPECIFIC NEEDS AND AI	AT RE		NH 0.00%	Subtotal Sales Tax		24,987.6 0.0

Buyer:







Construction P.O. Box 223 Quote # <u>Z/23</u> Interior & Exterior 4 Franklin Street Pepperell, MA 01463 Invoice # 978-433-2717 Fax: (978) 433-5666 The Painting Professionals IThemelis@charter.net CS 82361 - HIC 148869 EPA Certified Renovator Proposal Submitted to: TRICIA UPTON Work to be performed at: Name PRESCOTT COMMUNITY CENTER PRESCOTT COMMUNITY CENTER 145 MAIN STREET 145 MAIN SY Address GROTON, MADIY50 GROTON, MA 01450 978-811-6933 Front Stairwell Remove all fabric cover from lower sections of stairwell walls below hand railings and skim coat plaster to make smooth and level. Repair upper walls and ceilings by filling in holes, repairing any loose plaster and cracks with plaster compound to make as flat, sound and smooth as possible for a building of this era. Wall surface undulation is anticipated and walls with multiple coats of paint that are tight and have good integrity won't be heavily sanded or harmed before two coats of final paint. Walls and woodwork will be lightly sanded, nail holes filled and cracks or separations on woodwork will be sealed with silicon caulking. Metal hand rails, wood banisters and stair stringers to be sanded and painted. Exclude painting of front interior doors (to be replaced by others) but prep/paint interior door casements. Exclude painting of natural wood doors. Exclude all stair treads and risers. Exclude painting of steam and sprinkler pipes. Painting specifications include two (2) coat minimum to all surfaces which will include prime and final coat. All interior wood trim, semi gloss finish, custom color; plaster wall surfaces, satin finish, custom color; ceilings, eggshell finish, custom color and hand railings/banisters/skirt boards, semi gloss finish, custom color. Room #105 Same prep and painting specifications as for Front Stairwell. Remove all bulletin boards, room number signs,

Same prep and painting specifications as for Front Stairwell. Remove all bulletin boards, room number signs, obsolete trims, speakers and niches. Ceiling to be demoed and all waste materials to be disposed. Repair all upper wall plaster holes and penetratiions after dropped ceiling is removed and out of date wires eliminated. Include prep and painting of interior doors for new paint. Scrape loose paint from from existing interior windows, prep and paint. Exclude painting of vinyl replacement window parts. New metal ceiling to be installed by others.

Project Costs: \$40,500.00 labor (800 hours), \$3,500.00 paints/materials, \$1,000.00 disposal.

Totals \$45,000.00 + \$3,000.00* = \$48,000.00

*(Included in total project costs is an additional \$3,000.00 for any unexpected incidental work that may be identified and agreed upon by Niklaus and Prescott.)

TOTAL PRICE ON SPECIFIED WORK:

\$48,000.00

TO SCHEDULE \$5,000.00

TO START \$25,000.00

HALFWAY \$10,000,00

BALANCE ON COMPLETION

INCLUDES: LABOR MATERIALS PAINT

ALL ABOVE SPECIFIED WORK TO BE COMPLETED IN A GOOD AND WORK MANLIKE MANNER ACCORDING TO STANDARD PRACTICES.

THE NIKLAUS PAINTING AND CONSTRUCTION COMPANY, INC.

DATE

I HEREBY ACCEPT THIS PROPOSAL FROM THE NIKLAUS PAINTING AND CONSTRUCTION COMPANY, INC. & AGREE TO PAY IN ACCORDANCE WITH THE TERMS STATED HEREIN.

SIGNATURE

DATE

O'Grady Electric

245 Forge Village Road Groton, Massachusetts 01450 (978) 448-6377

Proposal

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	ΙZ	11.	lΖl	JZ	1000			- 0	57		
	3.50										

To:

Friends of Prescott 145 Main Street Groton, MA 01450

Description	Total
145 Main Street Groton	
Remove and replace Seven eciling existing light fixtures throughout the 1st floor hallway and 3 front stairwell. All lighting to be hung on existing light junction boxes Proposal Amount Remove old lighting in room 108 and replace with 6 pendent lights to cover existing light boxes, Proposal Amount Remove old lighting in room 105 and rewire to existing light switches 6 Pendent lights. Move exiting electrical conduit to gray junction box closer to wall so it will be less intrusive to new ceiling, all other conduits to remain as is above the new accessible ceiling, remove old phone wires not be used. tie existing wires to ceiling. Proposal Amount	2,660.00 2,160.00 4,400.00
we will provide all conduit, boxes, & wire needed to complete the work. Disposal of old light bulbs to recycling center All Employees will be installed in the Massachusetts prevailing wage program MGL149. Exclusions: Permit fee from town is not known at this point or if will be waived. All lighting & accessories to be supplied by others If boxes need to be replaced due to age & style boxes that won't support new fixtures we will add on a fee of 110,00 per man hour plus cost of the new junction fixture box. Approximately 1 Man hour per box Also if wiring is deteriorated then fixtures will need rewiring and will be a separate bid proposal upon further examination	
Payments, To be paid in full upon completion & Inspection of listed work above	
Le decorative "period appropriaté" decorative pendant fixtures	\$4,400.00 labor \$3,000.00
Tota	1 \$ 7,400. so,220.00

Please Sign Here If Proposal Is Acceptable

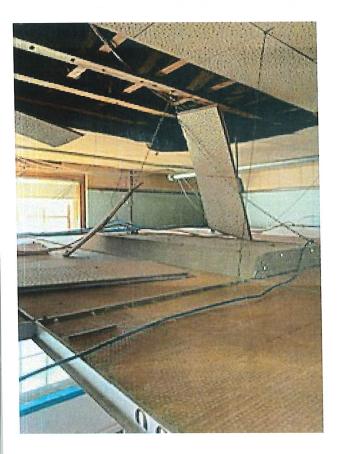
Signature

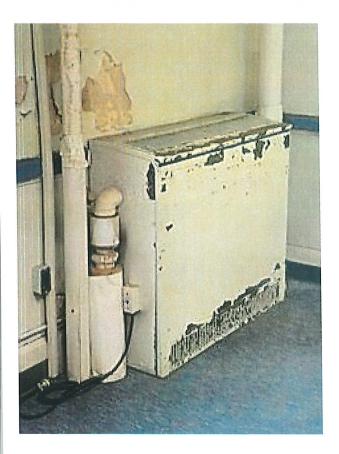
Prescott Community Center 145 Main Street Groton, MA 01450



T&M Estimate for Ceiling renovation Room 105 - V1

	Labor	Materials		Subs		To	tal Cost_
Permit & Inspections	\$ 788	\$	406	\$	-	\$	1,193
General Project Management	\$ 3,600					\$	3,600
Site Protection, Demolition & Dumpster	\$ 6,300	\$	1,216	\$	8,100	\$	15,616
Insulation	\$ -	\$	-	\$	1,262	\$	1,262
Blueboard & Plaster	\$ -	\$	720	\$	3,329	\$	4,049
Millwork, Interior Doors & Trim	\$ 3,150	\$	396	\$	-	\$	3,546
Specialties	\$ -	\$	5,279	\$	3,375	\$	8,654
Interior & Exterior Painting						\$	-
Total	\$ 13,838	\$	8,016	\$	16,065	\$	37,919





Mark Presti 230 Fieldstone Drive Groton, MA 01450 mrpresti@gmail.com

Dear Members of the Capital Planning Committee,

I am writing to express my strong support for the Prescott Community Center (PCC) and to urge you to continue investing in this invaluable institution, which today serves as a cornerstone of Groton's culture, education, and our social fabric. PCC offerings benefit individuals of all ages, from young children to seniors, and play a vital role in fostering a connected and engaged Groton.

Volunteerism is at the heart of PCC offerings - a diverse array of programs that enrich the lives of Groton residents and those in the greater area. Created by citizens, for citizens.

For young children and families, PCC provides engaging educational and recreational activities that foster creativity, social development, and early learning. These programs help build a strong foundation for the next generation of Grotonians, allowing our children to grow in and enriching environment.

For adults PCC serves as a hub for continued learning and personal development. From art and music workshops to fitness classes and professional development opportunities, the center ensures that lifelong education remains accessible to all. Many adults in our community rely on these programs to maintain their skills, discover new passions, and connect with others who share their interests.

The PCC also holds a special place in the hearts of our senior citizens. It provides social gatherings, wellness programs, and educational courses tailored to their needs, combating isolation and promoting well-being. The opportunity for seniors to stay active, engaged, and involved in the community is one of the most cherished aspects of the center's mission.

Beyond specific age groups, the Prescott Community Center is a unifying space where families, neighbors, and new residents come together. Community events, cultural programs, and collaborative initiatives strengthen the social fabric of Groton, creating a welcoming and inclusive atmosphere for all.

I urge the Capital Planning Committee to recognize the essential role of the PCC and prioritize its continued funding and support. Unquestionably, an investment in the Prescott Community Center is an investment in the well-being and cohesion of our town.

Sincerely,

Mark Presti 781-608-1677

Kevin Kane

43 Champney Street Groton MA 01450 (609)-634-2054 Kevin.Kane113@gmail.com

February 26th, 2025

Prescott Community Center 145 Main Street Groton MA 01450

Dear Members of the Capital Planning Committee,

I am writing to express my strong support for the Prescott Community Center as it prepares for its upcoming hearing. As both a resident of Groton and an engaged member of PCC, I consider myself and the members of our surrounding community extremely fortunate to have a center that serves as a cornerstone for learning, collaboration, and intellectual growth.

The Prescott Community Center is more than just a historic building; it is a vibrant hub where people of all ages can come together to explore new ideas, engage in meaningful discussions, and develop valuable skills through the Center's diverse program offerings, which countless people have worked so hard in establishing and maintaining.

In today's fast-paced world, having a dedicated place where individuals can engage in their own intellectual curiosity among like-minded people is invaluable. I therefore respectfully urge the committee to continue supporting the institution along with it's Mission Statement and ensure that its offerings remain intact regardless of decisions that lie ahead. The investment in the Prescott Community Center is an investment in our town's culture, education, and unity.

Thank you for your time and consideration.

Sincerely,

Kevin Kane

Julie S. Platt

2 Old Ayer Rd Groton, MA 01450

February 25, 2025

Community Preservation Committee

Town of Groton 173 Main St Groton, MA 01450

Dear CPC Committee,

I am writing to support the application for funds to preserve Prescott Community Center.

The Prescott Community Center has occupied the Prescott School building for 10 years and has become a locus of activity in the heart of Groton. This building has a long history of being used for educational purposes, from its origins as the Groton HS, to a number of years as a Middle School and then Prescott Elementary School, and currently as the Prescott Community Center.

Through the years the Friends of Prescott have been stewards of the building and also created programming and events and is also being used as a business incubator that has once again brought education and ideas to the residents of Groton.

The Prescott building needs to be preserved for future growth opportunities for both public use and future.

Sincerely,

Julie S. Platt



February 27, 2025

Town of Groton Attn: Community Preservation Committee 173 Main Street Groton, MA 01450

RE: Prescott School Community Center's request for CPC Funding

Dear CPC:

I am writing on behalf of the 80+ Members of the Groton Business Association (GBA), in support of the Prescott Community Center's request for CPC funding.

Almost 8 years ago in a Town Meeting, the townspeople voted NOT to sell Prescott School. That significant vote born the multi-purposed "concept" of what we now appreciate as the Prescott Community Center (PCC). During that Town Meeting, I presented, and urged our townspeople not to sell Prescott because GBA clearly saw the need for business/office space, and business incubator space for the vast amount of emerging startup and small businesses in Groton.

Since then, the space and resources at PCC has enabled many small businesses to not only start, but thrive.

PCC has done a remarkable job of demonstrating its value to the business and public sectors in Groton, with more than 1,100 public educational classes, PCC has enriched more than 3,100 people.

The appropriation of CPC funds is imperative to PCC's sustainability, not only for business/office space, but for the continued expansion of public programs, educational, recreational, etc. for which the community continues to benefit from.

GBA appreciates your consideration and support of Prescott Community Center's request for CPC funding.

Sincerely,

Jeffrey A. Gordon

President, Groton Business Association

Hny a. Gordon