

Appendix A – CPA Preliminary Proposal

[CPC Use Only]	Date Received: 10/24/24	Received By: Katie Berry	Assigned CPC #: 2026-16
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This form may be copied. Please type or print clearly, answer all questions, use "N/A" if not applicable. Use additional paper as needed.

1-A Applicant Information

Last Name: Abraham	First Name: Vanessa
Organization(s)(as appropriate) Town of Groton Public Library	

1-B Regional Project? YES NO If YES, Town/Organization:

2 Submission Date: 10/24/2024

3 Applicant Address

Street: 99 Main St	City: Groton	State: MA	Zip: 01450
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4 Phone: 978-448-8000 Email: vabraham@gpl.org

5 CPA Purpose (Check all that apply)

Affordable Housing: <input type="checkbox"/>	Community Housing: <input type="checkbox"/>	Historic Preservation: <input checked="" type="checkbox"/>
Open Space: <input type="checkbox"/>	Recreation: <input type="checkbox"/>	

As per MA General Law Chapter 44B, proposed historic projects that are not on the structures listed on the state's Registry of Historic Places require a determination by the Groton Historic Commission that the proposed project is of historic significance.

6 Project Address/Property Owner's Name:

7 Project Name: Townwide Digital Preservation Assessment

8 Community Preservation Plan Objectives – Use codes from SECTION 5 to indicate all that apply

5.1.2, 5.1.3

9 Proposal Basic Description

Groton Digital Preservation Initiative

The Groton Historical Commission, Groton Public Library, and Groton Historical Society & History Center are seeking Community Preservation Act (CPA) funding to initiate a Digital Preservation Assessment (DPA). This assessment will lay the groundwork for a long-term, comprehensive preservation plan for Groton's digital historical resources.

Key Goals:

- Centralized Discovery: Create an online catalog that links to all available Groton digital resources, including the original's owning organization and contact details.
- Digital Repository: Establish the Groton Public Library as a central repository for donated digitized materials and support other town organizations with their digitization projects.
- Community-Wide Collaboration: Develop a town-wide approach to digital preservation, starting with the three core institutions and expanding to other organizations over time.

Next Steps:

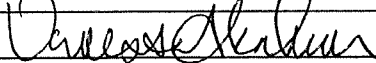
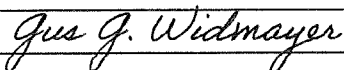
The DPA would be conducted by the Northeast Document Conservation Center (or similar organization) to identify the current state of digital collections, assess preservation needs, and develop a roadmap so we move forward effectively and efficiently with expert guidance as one community to address our town-wide digital and historical preservation goals.

This initiative is the first step in a multi-part, multi-year effort to organize, preserve, and make accessible and discoverable all of Groton's digitized history.

Initial Estimated CPA Cost

\$20,000

10 Signature

Applicant Signature:		Date:	10/24/2024
Co-Applicant Signature:		Date:	
Co-Applicant Signature:		Date:	10/22/2024