

**COMMISSION ON ACCESSIBILITY
MONDAY, MAY 13, 2019, 3:00 PM
MINUTES**

Vice Chairman Fleischer called the meeting to order at 3:00 PM at the Groton Commons Community Room, 74 Willowdale Road

Members present: Fleischer, Shack, Sutton, and Taylor
Members absent: Baxendale, Barron, and Vega
Also present: ADA Coordinator Michelle Collette and resident Jane Fry

UPDATE ON THE ADA SELF EVALUATION-TRANSITION PLAN FOR TOWN BUILDINGS

The Commission on Accessibility discussed the implementation of the ADA Transition Plan for Town-owned buildings. The Spring Town Meeting approved the appropriation of \$60,000 to address necessary improvements identified in the plan. Legion Hall and the Lost Lake Fire Station are the top priorities because the Council on Aging uses those facilities while the new senior center is being constructed.

GROTON SCHOOL DINING HALL RENOVATIONS

Attorney Robert Collins, representing Groton School, presented plans for the renovation of the existing dining hall. A new access ramp will be added and a lift will be installed to provide access to the lobby on the first floor. The building will be fully compliant with ADA and the Architectural Access Board (AAB) regulations. The Historic Districts Commission reviewed and approved the plan.

ADA Coordinator Michelle Collette asked where the accessible parking spaces and walkway would be located and noted the proper signage for the parking space must be installed as required by ADA and AAB.

The Commission will send a memo to the Building Commissioner stating that it reviewed and approved the plan to renovate the Groton School dining hall.

NEXT MEETING

The Commission's next meeting will be held on Monday, April 8, 2019 at 3:00 PM at Groton Commons, 74 Willowdale Road.

Meeting adjourned at 3:45 PM

Respectfully submitted,

Michelle Collette
ADA Coordinator