

**COMMISSION ON ACCESSIBILITY  
MONDAY, JULY 9, 2018, 2:00 PM  
MINUTES**

Chairman Baxendale called the meeting to order at 2:00 PM at the Town Hall, 173 Main Street.

Members present: Baxendale, Barron Fleischer, Shack, and Sutton  
Members absent: Taylor and Vega  
Also present: ADA Coordinator Michelle Collette, Sign Language Interpreter Sirena Lemieux, Jim Lyons and Grant Murphy of the Northeast Independent Living Program (NILP), Marty Poutry of the Mill Run Plaza Condominium Association, and Groton resident Judy Anderson

**MEMBERS SWEARING-IN**

Assistant Town Clerk Nancy Pierce swore in all the appointed members of the Commission on Accessibility present at the meeting. Terms will expire on June 30, 2019.

**MILL RUN PLAZA TRANSITION PLAN**

ADA Coordinator Michelle Collette said Robert Collins submitted a written complaint dated June 11, 2018 regarding difficulty accessing medical offices in Mill Run Plaza resulting from the deteriorating condition of the sidewalks. At the meeting on April 9, 2018, Chairman Baxendale had a complaint about accessing physical therapy offices because there are steps between the accessible parking spaces and front door. The Commission requested that representatives from the Mill Run Plaza Condominium Association attend the meeting on July 9, 2018 to discuss possible solutions. Mr. Poutry was present at the meeting.

The Commission also asked the NILP for recommendations to address the concerns. Jim Lyons and Grant Murphy presented that attached Self-Evaluation/Transition Plan which was prepared after a site walk with Mr. Lyons, Mr. Grant, Mr. Poutry, Contractor Allen Belanger, and ADA Coordinator Michelle Collette.

The Commission discussed all the recommendations in the Transition Plan and revised a few details and completion dates. Mr. Poutry agreed with the revised plans and said he would present the Transition Plan to the Mill Run Plaza Condominium Association for its approval. The Commission will vote on the revised plan at its meeting in August.

**ADA TRANSITION PLAN FOR TOWN BUILDINGS**

ADA Coordinator Michelle Collette said the Spring Town Meeting approved the line-item transfer of \$15,000 to update the ADA Transition Plan for Town buildings prepared in 1996. Jim Lyons and Grant Murphy of the Northeast Independent Living Program (NILP) are in the process of evaluating all Town-owned buildings including the Town Hall, Groton Public Library, Groton Country Club, Prescott School, Center Fire Station, Lost Lake Fire Station, Groton Electric Light Department, Public Safety Building, Legion Hall and the DPW-Transfer Station.

The NILP will conduct an ADA Awareness Training Session on Wednesday, July 11, 2018 from 10 AM to 3 PM at the Town Hall for Town employees, Board, Commission, and Committee members.

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**MINUTES**

The Commission voted unanimously to approve the minutes of April 9, 2018 and June 11, 2018.

**NEXT MEETING**

The Commission's next meeting will be held on Monday, August 13, 2018 at 4:00 PM at Groton Commons (note: this meeting was rescheduled to August 20, 2018).

Meeting adjourned at 3:00 PM

Respectfully submitted,

Michelle Collette  
ADA Coordinator