

**COMMISSION ON ACCESSIBILITY  
MONDAY, NOVEMBER 13, 2017, 4:00 PM  
MINUTES**

Chairman Baxendale called the meeting to order at 4 PM at the Groton Senior Center.

Members present: Baxendale, Fleischer, and Taylor

Members absent: Shack and Vega

Also present: ADA Coordinator Michelle Collette and resident Judy Anderson

**SENIOR CENTER DESIGN**

Chairman Baxendale and ADA Coordinator Michelle Collette updated the Commission on the Senior Center Building Committee meetings with architect Gregg Yanchenko on the design of the new senior center. The Committee discussed the need for additional accessible parking spaces, especially during special events.

The motion was made by Fleischer, seconded by Taylor, to request that the Senior Center parking lot have more than the minimum number of permanent accessible parking spaces and that signage be used for additional temporary accessible parking spaces for special events. The motion passed unanimously.

**MASSACHUSETTS COMMISSION ON DISABILITIES GRANT**

ADA Coordinator Michelle Collette said the Town is applying for a grant from the Massachusetts Commission on Disabilities to prepare a new ADA Transition/Self-Evaluation Plan. The Town hired architect Greg Carrell to prepare a plan in the 1990's. However, the plan it cannot be located in the Town's files or archives. The Northeast Independent Living Program (NILP) submitted a proposal, dated November 8, 2017, in the amount of \$11,500 to prepare the new plan.

The motion was made by Fleisher, seconded by Taylor, to accept he NILP proposal and to apply for the grant. The motion passed unanimously.

**MEETING SCHEDULE**

Chairman Baxendale suggested that the Commission meet every other month, rather than monthly, and earlier in the day, especially during the winter months. Members agreed.

The Commission discussed the need to provide transportation when requested. The Commission will work with the Council on Aging to arrange pick up by the COA van. The van must be back at the Senior Center no later than 3:30 PM, so the Commission will hold its meetings at 2 PM if that time works for everyone.

**NEW MEMBER**

The motion was made by Taylor, seconded by Fleischer, to recommend that the Town Manager appoint Carol Ann Sutton to fill the vacancy created by the resignation of James Buckhalter. The motion passed unanimously.

**NEXT MEETING**

The Commission's next meeting will be held on Monday, January 8, 2017 at 2 PM.

Meeting adjourned at 4:45 PM

Respectfully submitted,

Michelle Collette  
ADA Coordinator