

**COMMISSION ON ACCESSIBILITY
MONDAY, MAY 16, 2016, 4:00 PM
MINUTES**

Chairman Fleischer called the meeting to order at 4:00 PM

Members present: Fleischer, Baxendale, Shack, and Taylor

Members absent: Rechsteiner and Vega

Also present: ADA Coordinator Michelle Collette and James Buckhalter

ADA TRAINING PROGRAM

The Commission on Accessibility and Council on Aging will co-sponsor a training session on the Americans with Disabilities Act (ADA) on Friday, May 20, 2016 at 10 AM at the Senior Center. The Northeast Independent Living Program will facilitate the training. The COA will handle the RSVP's for the program.

The response from Town officials and volunteers who plan to attend has been very good. Most members of the Commission on Accessibility plan to be there. Chairman Fleischer will ask Cable TV Director Bob Colman if the event could be recorded for broadcast on local cable access.

RESIGNATION OF SCOTT HARKER

Member Scott Harker submitted his letter of resignation to the Town Clerk because he is moving to Nashua, New Hampshire. The Commission will ask the Board of Selectmen to send a letter of thanks to Mr. Harker for all his volunteer work on the Commission and other Town committees.

James Buckhalter said he is interested in filling the vacancy. The motion was made by Baxendale, seconded by Shack, to recommend appointment of James Buckhalter to fill the vacancy. The motion passed unanimously.

CONCERNS AND COMPLAINTS

Mobil Station, 6 Boston Road - Commission members reiterated their concerns about employees parking in the accessible parking space at the Mobil Station. ADA Coordinator Michelle Collette will ask the Building Commissioner and Police Chief to follow up with the owner and store manager.

New Basketball Court, Playground Road – Members inquired about the new basketball court, now under construction, on Playground Road. The Commission will ask for an update by the Park Commission on its on-going efforts to improve accessibility at parks and playgrounds.

Town Hall, 173 Main Street – Member Shack said the front door of the Town Hall is very difficult to open. The Commission will reiterate its request that the Town install automatic door openers at the front and rear doors to the Town Hall.

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The motion was made by Baxendale, seconded by Shack, to approve the minutes of November 16, 2015; December 14, 2015; January 11, 2016; and April 11, 2016. The motion passed unanimously.

MEETING SCHEDULE

The Commission decided to meet once a month during the summer. Meetings will be held on June 13, 2016; July 11, 2016; and August 8, 2016. All meetings will be at 4 PM in the Town Hall.

Meeting adjourned at 4:45 PM

Respectfully submitted,

Michelle Collette
ADA Coordinator