



Groton Transfer Station Groton, MA
ADA Transition Plan

**Americans with Disabilities Act (ADA)
Self-Evaluation/Site Access Survey for the Town of Groton**

To: Michelle Collette, ADA Coordinator
Town Hall, 173 Main Street
Groton, MA 01450

**Groton Transfer Station
Address: 600 Cow Pond Brook Road
DPW Director Robert T. Delaney
978-448-1162
Reviewed by the Commission on Accessibility
December 10, 2018**

Present today were:

*Consultant James Lyons, Northeast Independent Living Program Inc.,
Consultant Grant Murphy, Northeast Independent Living Program Inc.,
Michelle Collette, Town of Groton ADA Coordinator*

Groton Transfer Station was surveyed by the team delineated above on July 18, 2018. Services provided at the site include disposal of trash and recycling material, acquiring vehicle stickers and special town trash disposal bags that are needed to dispose of trash at the Transfer Station. Vehicle stickers can be obtained at the Town Clerk's office, while in the months of June, July, and August stickers may also be purchased at the Transfer Station. Only Town residents or the Town of Groton may deposit solid waste in the Town Transfer Station, and all users are responsible for separating their own recyclable materials.

The scope of this report is to identify and include a listing of barriers in programs & activities that might prevent persons with disabilities from access to Groton Transfer Station and the programs, activities,

and services provided at Groton Transfer Station. The overall message is to teach one another how to provide equivalent access to the maximum extent feasible to everyone, regardless of disability. This report includes an inventory (and details) of the property where structural modifications are needed to make the facilities accessible and available to persons with disabilities. Since this is the foundation for the ADA Transition Plan, we recommend The Town maintain it on file/available for public inspection for 5 years from date of completion. This ADA Evaluation includes all of:the publicly accessed areas of the Groton Transfer Station.

In our opinion the following issues were found:

Transfer Station Office: The team found that there is not an "Employee Only" sign on the office at the Transfer Station. We recommend a sign be installed to inform people with disabilities that the area is not open to the public.

Accessible Parking: We found the following issues: The DPW office site has no (accessible) parking spaces provided at this time. Our recommendation is to install one accessible (HP) space, that being a van accessible space with an above ground sign. Additionally, we found that there are no surface HP parking stripes and the HP space needs to be installed at the spot nearest the office entrance, then striped, Specifically:

- **Parking lot:** There is presently no accessible parking space provided at the space closest to the accessible main entrance.

Where the Massachusetts Architectural Access Board (AAB), Section 23.3.1 (location),

Requires that: "Accessible parking spaces serving a particular building shall be located on the shortest accessible route of travel to an accessible entrance".

Mass AAB requirements, per Section 23.4.6

(a) calls for access aisles, i.e., "Parking access aisles shall be part of an access route to the building." A Van accessible space and sign, etc. are needed. As required by the Americans With Disabilities Act (ADA),

under Section 4.6.4, requires "One in every eight accessible spaces, but not less than one, shall be van accessible".

Additionally, The Massachusetts AAB, under Section 23.4.7 states that:

(b) Each space shall have a sign designating it "Van Accessible"

(d) Eight feet minimum (8'0") wide space.

(e) Provide an access aisle of eight feet (8'0").

AAB Section 23.6.4 such signs shall be permanently located at a height not less than five feet (5'0"), nor more than eight feet (8'0"). "

Entrance: We determined that the Transfer station office entrance is not accessible at this time. We found that the main entrance has three steps that each measure 7 inches each. In our opinion, it is presently impracticable to retro-fit the building to provide accessibility without planning a complete remodeling of the office. The suggested plan is to request a new accessible DPW Office be built, while the suggested request will be made prior to 2021. Although this is not an immediate plan, not in design stage yet, we suggest doing so in order to plan the process of renovating the existing (office site) structure and building a new accessible DPW Transfer Station Office.

In the meantime, we recommend providing the accessibility described below to create as much access as possible at this time, until a major renovation is done. We recommend a policy continue to be utilized that provides for people who have disabilities with the opportunity to conduct DPW business (such as permit requests) at the Town Hall. During the summer months, a staff member can continue to come to Transfer station site user's vehicles to provide them with a permit. This would be a temporary policy only until the office is made accessible. We encourage the Town to remodel the office with a ramp as soon as possible.

We found that the DPW office is essentially "employee-only area" as per the ADA. We therefore recommend, based on the ADA that the town post a sign designating the small building as "employee-only

area.” Since the ADAAG states that “Employee- only areas are NOT required to permit maneuvering within the work area or to be constructed or equipped to be accessible”, as per section 4.1.1(3). Posting an “employee-only area” sign would clarify the function of the office in our opinion, until the site can be re modeled with a ramp, etc.

Restrooms: We found that there are no public rooms available at this site.

Thank you,

James Lyons

Grant Murphy

Community Advocacy Director
Northeast Independent Living Program, Inc.
20 Ballard Road,
Lawrence, MA 01843
Tel: (978) 687-4288 v/tty
Fax: (978) 689-4488

ADA Coordinator



There is presently no accessible parking space provided at the space closest to the Transfer Station Office door. Where the Massachusetts Architectural Access Board (AAB),

Section 23.3.1 (location), requires that: "Accessible parking spaces serving a particular building shall be located on the shortest accessible route of travel to an entrance".



Services provided at the site include disposal of Trash and recycling materials, acquiring vehicle stickers and special town trash disposal bags that are needed to dispose of trash at the Transfer Station.



Only town residents or the Town of Groton may deposit solid waste in the town Transfer Station, and all users are responsible for separating their own recyclable material

Examples of:

**U-Channel Post for Parking Signs - 8 ft., Galvanized
(Estimated cost and where to find, etc.)**

(Available at: Uline Company)





Heavy-duty steel.

- Galvanized steel U-channel posts resist corrosion.
- Tapered end easily drives into the ground.
- 3/8" holes on 1" centers to easily attach is

MODEL NO.	LENGTH	DESCRIPTION	PRICE EACH			ADD TO CART
			1	3	5+	
H-1662GALV	8 ft.	U-Channel Post	\$38	\$36	\$34	ADD

DIMENSIONS:

- Width: 3 1/8"
- Post needs to be 2 feet into the ground to be stable.

SPECIFICATIONS	METRIC	IMPERIAL
LENGTH	2 M	8 ft.

- [Parking and Traffic Signs](#)

Myparkingsign.com

Tel: 800 952-1457

Offers a wide range of high-quality metal **sign posts** at affordable prices online. Install helpful signs at a fraction of the cost, with posts that will stay put for years. • Try reflective post panels or delineators to draw attention. Our square posts let you attach signs on all sides, great for a busy 4-way stop.

› Sign Posts by Size

		<p>▶ 6'</p>  <p>5ft.</p> <p>More info›</p>
<p>▶ 7' Posts</p>  <p>7ft.</p> <p>More info›</p>	<p>▶ 8' Posts</p>  <p>8ft.</p> <p>More info›</p>	<p>▶ 10' Posts</p>  <p>10ft.</p> <p>More info›</p>

› Sign Posts by Style

▶ Best-Selling Posts



- Round, square & U-channel sign posts.

▶ Breakaway Sign Posts



- 8' pole with a 3' base. Easy installation!
-