

ADA Transition Plan

Action Item	Regulation – ADA - AAB	Person Responsible	Cost Estimate	Expected Completion Date
1. The goal is to install insulation on the sinks in both the Men’s and Women’s Restrooms.	ADA Section 4.19.4 “Exposed pipe shall be insulated.”	ADA Coordinator/ Town Manager	\$60.00 Each Total \$120.00	12/31/19
2. The goal is to remove shelf from Women’s Room preventing a 5ft. turning radius	ADAAG, Section 4.3, Accessible Route and ADAAG Section 4.3.4 Passing Space.	ADA Coordinator/ Town Manager	Labor ½ hour \$60.00 Total \$60.00	12/31/19
3. The goal is to remove wires causing a tripping hazard in 2 nd Floor Conference Room and 1 st Floor meeting room.	ADA, 2010 Standards, priority 2 access to goods and services, section 40.2 states “The route shall be stable, firm and slip resistant...”	ADA Coordinator/ Town Manager	Labor 2 Hours Total \$240.00	12/31/19
4. The goal is to install an accessible coat rack in the 1st Floor Stairway and 2 nd Floor Conference Room.	ADA, 2010 Standards, priority 3 states “If there is a coat hook, it shall be no less than 15 inches and no more than 48 inches above the floor.”	ADA Coordinator/ Town Manager	Including Labor Total \$980.00	12/31/19

<p>5. The goal is to install a middle railing on the front entrance stairs.</p>	<p>ADA section 36.304 states "Removal of barriers... Installing rails for safety..."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Railings \$2640.00 Labor \$960.00 Total \$3600.00</p>	<p>6/30/20</p>
<p>6. The goal is to Purchase an "Employees Only" raised and lettered sign and install on the wall next to that entrance.</p>	<p>ADA, Employee Only Work Areas (sec 203.9) states "Standards require a more limited level of accessibility in employee work areas..."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Sign \$85.00 Labor 1 Hour Total \$205.00</p>	<p>12/31/19</p>
<p>7. The goal is to raise the height of the HP parking signs.</p>	<p>ADA, 2010 Standards, Section 502.6 states "The bottom of the sign is at least 60 inches above the ground..."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Labor 3 Hours Total \$360.00</p>	<p>12/31/19</p>
<p>8. The goal is to move the 2nd HP parking spot away from failing snow and debris and with less slope.</p>	<p>ADA, 2010 Standards, section 208.3.1, "accessible spaces shall be located on the closest accessible route to the accessible entrance...Accessible parking should be dispersed..."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Labor 4 Hours Total \$480.00</p>	<p>12/31/19</p>

<p>9. The goal is to repair cracks on ramps that exceeds ¾ inches.</p>	<p>MA AAB, Section 2.6 states "At all times accessibility features must be kept maintained and fully operational..."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Total \$680.00</p>	<p>12/31/19</p>
<p>10. The goal is to repaint railings on the ramp as well as the steps.</p>	<p>MA AAB, Section 2.6 states "At all times accessibility features must be kept maintained and fully operational..."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Paint + Labor Total \$1280.00</p>	<p>12/31/19</p>
<p>11. The goal is to acquire Sorensen type video relay service to enhance the Town's communication access.</p>	<p>ADA Section 36.303 (A) states "Public accommodation shall take steps necessary to ensure that no individual with a disability is excluded and otherwise treated differently than others because of the absence of auxiliary aids I.E., Part C effective communication devices."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Free Service</p>	<p>12/31/19</p>