

**Center Fire Station Building Committee**

**Minutes September 20, 2013**

**Approved**

Meeting was called to order at 8:34 am.

Attendees:

Susan Daly  
Donald Black  
Val Prest  
Steve Webber  
Jeremy Januskiewicz  
Michael Bouchard

Also present:

Mark Haddad  
Fire Chief Bosselait

Mark Haddad provided the committee with a project update.

TLT has been slow in paying sub-contractors. Mark and the Town's Finance Team met with TLT to implement a new procedure in bill payment. That procedure consists of the Town receiving a copy of the payment requisition, a review with TLT, verification of the receipt of lien releases, and the Town mailing the checks to the sub-contractors and to TLT. The first run through of this process worked well.

Activity at the site has picked up. TLT advises Mark that the project is still on schedule, after internal scheduling adjustments are made. The schedule has become much less tolerant to missed dates.

The propane gas line has been installed.

Electricity has been installed to the site. The drain pipe at the rear of the site is being worked on. The generator has arrived.

National Grid will be asked to install the portion of their gas line that runs across the parking lot early so that the lot can be compacted and a binder coat laid down.

Question was asked if the building will be tight on December 1. "It will be close." Materials are in our storage for the most part. Biggest short term issue is the potential correction of steel deficiencies. Some areas are thought to be out of plumb or otherwise out of tolerance.

Meeting was adjourned at 9:00 AM.