

**BUILDING COMMITTEE  
MINUTES DECEMBER 14, 2012  
APPROVED**

**Present:** Jeremy Januskiewicz, Chairman; Susan Daly; Mike Bouchard, Clerk; Halsey Platt; Don Black; Steve Webber; Val Prest

**Also Present:** Mark W. Haddad, Town Manager; Chief Joseph Bosselait; Patrice Garvin, Executive Assistant; Don Walter and Allan Brown Dore and Whittier; Mike Josefek and Peter Kozcera, Architectural Consulting Group

*Mr. Januskiewicz called the meeting to order at 9:00am.*

Mr. Haddad stated that the sub bids were received and on 12-21-12 the General Bids will be opened. Mr. Haddad explained how a bid can be thrown out if the bid was missing required information. Mr. Haddad stated that the goal was to get the general bids out a.s.a.p., due to the market conditions. Mr. Haddad added that if there was a delay it would affect the price of the project. Mr. Haddad stated that Dore and Whittier was selected based on their track record of good estimates. Mr. Walter suggested moving forward even if the General Bids were higher than estimated. Mr. Walter stated that the estimates were based on trends in the market. Mr. Josefek stated that the contractors he sees out there are good contractors and the bad contractors have been weeded out. Mr. Webber asked if the Mr. Josefek has the breakdown for the plumbing sub bid. Mr. Josefek stated that he did not have the breakdown yet and explained the process moving forward. Mr. Webber asked what the money threshold was for the town for the General Bids. Mr. Haddad stated the town would commit 8 million including Fitch's bridge. Mr. Haddad stated that 20 bid specs were pulled and he was hoping for 10-12 General bids. The plumbing sub bid was over estimate and Mr. Haddad asked what caused this increase and was hoping to find this answer soon. Mr. Haddad then described the General Bid opening process for next week's bid opening.

Mr. Haddad wanted to discuss how to present the Fire Station Article to Town Meeting. I was suggested that a one page summary should be handed out that lists all the costs. Chief Joe suggested another open house at the station. Mr. Platt suggested publicizing the low bid. Mr. Webber agreed that the town should disclose as much information as possible. Mr. Petropoulos suggested having two open houses, 1 in Groton and 1 in Ayer. Mr. Webber thought the Lost Lake Station would be a better location. Mr. Petropoulos thought having more information sessions would eliminate any questions regarding information out at Town Meeting. Mr. Haddad thought that Town Meeting should focus on the bid price and funding and not to revisit the need for a station. Chief Joe stated that there are people that still don't understand the need for a station. Mr. Platt stated that if someone asks for the need then the committee answers the need question. Mr. Cunningham suggested saying that delays mean that the price goes up. Mr. Black suggested a video to be presented at town meeting. Mr. Haddad summarized that a one pager would go in the warrant and there would be an open house and a potential video for Town meeting.

Meeting adjourned at 11:00am  
Respectfully submitted,  
Patrice Garvin,  
Executive Assistant