

**BUILDING COMMITTEE
MINUTES JULY 10, 2012
APPROVED**

Present: Jeremy Januskiewicz, Chairman; Mike Bouchard, Clerk; Val Prest; Halsey Platt; Steve Webber, Susan Daly; Don Black

Absent:

Also Present: Mark W. Haddad, Town Manager; Patrice Garvin, Executive Assistant; Don Walter, D&W; Dan Brown D&W

Chairman Januskiewicz called the meeting to order at 9:03am.

OPM

Mr. Haddad updated the committee on the OPM. Mr. Haddad was unable to negotiate a contract with Collaborative Partners due to their refusal to lower the price of the Clerk of the Works. Mr. Haddad asked the committee who they wanted him to negotiate with next. Mr. Haddad was unsure of both Maguire and CMS. Mr. Webber was also concerned with Maguire. The rest of the committee agreed and suggested that Architectural Consulting Group be approached to be the OPM. Architectural Consulting Group was a finalist and well received by the committee in their interview.

Mr. Bouchard moved to negotiate an OPM contract with Architectural Consulting Group. Ms. Daly seconded the motion. Motion unanimously carried.

MEETING SCHEDULE

Mr. Haddad reviewed the meeting schedule with the committee: 7/20 at 9am next Building Committee Meeting; 7/17 meeting with HDC at 7:30pm and 7/19 a meeting with the Planning Board at 7:30pm. All times and dates need to be confirmed.

MINUTES

Ms. Webber moved to approve the Meeting minutes of June 12, 2012 and June 14, 2012, as amended. Ms. Daley seconded the motion. Motion carried with one abstention.

D&W Outstanding Issues

Mr. Brown addressed the issue of the shed at the current Center Fire Station and if it could be moved to the new site. The shed is structurally sound and on a concrete pad. Mr. Haddad stated that the shed could create problems with the HDC. Mr. Black asked if the shed could be moved to the Lost Lake Station. Ms. Daly stated that it held items for the Center station. Mr. Brown suggested placing a pad down so in the future a shed could be addressed. Mr. Brown noted some concern with the roof and training. Mr. Brown stated that a Flow Test has been conducted on 6/29/12 and there are no results at this time. Mr. Brown mentioned the need for an exhaust system. Mr. Haddad asked if the Town could utilize what it currently has or parts and pieces of the current exhaust system.

Cost Estimates and Square Footage

Mr. Walter stated that the current estimate for square footage is 19,390 without affecting the program. Mr. Haddad asked why the design contingency changed from 2% to 8%. Mr. Walter replied that decisions down the road can affect the cost. Mr. Webber asked what the design contingency has been on past projects. Mr. Walter stated that it depended on the project.

Mr. Haddad asked why the square footage increased. Mr. Walter stated that internal systems needed a place in the design without compromising the program. Mr. Bouchard asked why the training room had been eliminated. Mr. Brown replied that the building can be designed in a way so it could be built in the future. The committee reviewed the schematic and Mr. Brown explained how the building is currently 19,390 square feet. Mr. Haddad does not want to lose the training room but was concerned with the size of the building. The committee continued to discuss square footage and how important training was to the program. The training is the critical piece and the committee felt a training room was necessary for the success of the program. Mr. Haddad asked the Architects to work on decreasing the square footage. Mr. Walter stated that an increase in square footage may not necessarily increase the cost.

The committee next discussed elevations of the building and the options. Mr. Januskiewicz stated that a colored options should be brought to the HDC for consideration. Mr. Brown noted that wetland flagging would be done this Wednesday. Mr. Walter would have reports from the flagging and other site work soon. Mr. Black suggested contacting the Smigelski's before placing the flag markings because it could affect their haying. Mr. Webber asked if a sidewalk was going to be built. Mr. Walter replied there was no sidewalk up to the station. Mr. Black had some snow removal concerns and suggested looking at extending the aprons in front of the bays. Mr. Webber asked about the long term costs of the systems that would be put into place. Mr. Brown stated that he would have those numbers soon. Mr. Black asked if there could be any savings in the plumbing. Mr. Walter stated that he would ask the engineers.

At the next meeting the Operational costs and color schematics will be presented.

Meeting adjourned at 10:40am

Respectfully submitted,

Patrice Garvin,

Executive Assistant

Approved- 8/20/12