

**BUILDING COMMITTEE
MINUTES JUNE 19, 2012
OPM Continued Discussion
APPROVED**

Present: Jeremy Januskiewicz, Chairman; Susan Daly, Vice Chairman; Val Prest; Chief Joe Bosselait, Ex-Officio; Halsey Platt; Mike Bouchard, Clerk; Steve Webber

Also Present: Mark W. Haddad, Town Manager; Patrice Garvin, Executive Assistant

The meeting was called to order at 9:00am.

Mr. Naughton of Collaborative Partners introduced the Committee to his Clerk of the Works Fred Scibelli. Mr. Haddad reiterated why the committee asked to meet Mr. Scibelli and that the Committee felt Mr. Scibelli's background and experience needed to be vetted. Mr. Scibelli stated that he has worked for Collaborative Partners for over 11 years and is comfortable working in the field day to day with contractors. Mr. Scibelli stated that as Clerk of the Works he would give daily updates and weekly reports.

Mr. Haddad noted a timing issue with the project and the need for the Clerk of the Works to start in February. Mr. Scibelli did not see this as a problem. Mr. Platt asked how Mr. Scibelli would keep up with building changes. Mr. Scibelli stated that he would have all the contract documents and that he was very knowledgeable regarding the steps to building a building. Mr. Webber asked how Mr. Scibelli kept current with changes. Mr. Scibelli replied he has seen it all but could not recall the last class he had attended. Mr. Prest asked about water tight areas on the building. Mr. Scibelli explained water proofing.

Mr. Haddad asked if the record keeping was computerized. Mr. Scibelli stated that it was computerized. Mr. Bouchard asked how a fire station compared with building another building. Mr. Scibelli stated that there was not too much difference.

Mr. Platt asked about using REVIT. Mr. Naughton agreed REVIT was a good program and that the company could purchase the system. There was discussion on the benefits of REVIT to a project and that it can be worked out between the OPM and Architect.

Mr. Platt was concerned that Mr. Scibelli was old school and not up to date on technology. Mr. Platt believed he has the ability to deal with contractors but was unsure if he would be attentive to details. Mr. Webber stated that it was not unreasonable to ask him to go to a class or two. Mr. Haddad stated that he would ask him about training.

Mr. Haddad stated that he was ok with having the OPM be Collaborative Partners and he would negotiate to work out the Clerk of the Works piece. Mr. Haddad recommended against Maguire. Mr. Haddad concluded by stating that he believed that Mr. Naughton should be involved throughout the process.

Meeting was adjourned at 10:00 a.m.

Respectfully submitted,

Patrice Garvin
Approved 8/20/12