

**BUILDING COMMITTEE  
MINUTES MAY 4, 2012  
APPROVED**

**Present:** Jack Petropoulos, Chairman; Mike Bouchard, Clerk; Michael Bouchard; Halsey Platt; Jeremy Januskiewicz, Vice Chairman;

**Absent:** Chief Joe Bosselait, Ex-Officio; Val Prest; Susan Daly, Ex-Officio

**Also Present:** Mark W. Haddad, Town Manager; Patrice Garvin, Executive Assistant;

*Mr. Petropoulos called the meeting to order at 10:15am*

Mr. Petropoulos gave some brief updates and opened up discussion for the presentation on Article 13 at Town Meeting. Mr. Haddad stated that he would answer any budget questions that come up for Article 13. Mr. Petropoulos asked about the Articles cost breakdown and how the number of \$800k was determined. Mr. Haddad stated that once Article 13 passes the Town would have to go out to bid for a Project Manager, whose fee was broken out on the page. Mr. Haddad reminded the committee that they would be signing off all invoices for the project. Mr. Haddad stated that the committee will know they have been successful when the project has few change orders and under budget that is why it is crucial to have a good architect.

Mr. Haddad stated that Dore and Whittier is a good firm and would recommend continuing with them if the committee agrees. Mr. Haddad stated that the Project Manager needed to be a good one to keep the project on track. Mr. Haddad noted that the committee will repeatedly review drawings and hold the Project Manager accountable.

*Next Steps*

It was decided that if the Article passes a Project Manager would be sought and that Dore and Whittier will help select the OPM. Mr. Haddad addressed another concern he had moving forward. Mr. Haddad was reluctant to make the committee any larger and wanted to place an abutter on the committee. After the election a vacancy may occur but if one does not a member would need to step down. Mr. Platt stated that he spoke to Dan Barton, Chairman of the HDC and he expected to be engaged with Dore and Whittier immediately. Mr. Haddad stated that he is meeting with the HDC on May 15<sup>th</sup>. Mr. Haddad stated that getting the public involved to get their input was also critical. Mr. Haddad stated that the Selectmen could call a Special Town Meeting in January of 2013 to fund the station, with bids in hand.

**ADJOURNMENT**

*Mr. Bouchard moved to adjourn the meeting at 11:00am. Ms. Platt seconded the motion. Meeting adjourned.*

Approved: \_\_\_\_\_  
Mike Bouchard, Clerk

\_\_\_\_\_ respectfully submitted,  
Patrice Garvin  
Executive Assistant to the Town Manager

Date Approved: 5-18-12