

**BUILDING COMMITTEE  
MINUTES MARCH 5, 2012  
APPROVED**

**Present:** Jack Petropoulos, Chairman; Jeremy Januskiewicz, Vice Chairman; Mike Bouchard, Clerk; Halsey Platt; Val Prest; Susan Daly, Ex-Officio; Chief Joe Bosselait, Ex-Officio,

**Absent:** Michael Bouchard

**Also Present:** Mark W. Haddad, Town Manager; Patrice Garvin, Executive Assistant

**Architects:** Don Walter, Bruce Dillon, Alan Brown, John Perry

*Mr. Petropoulos called the meeting to order at 10:30am*

Mr. Haddad updated the committee on his meeting with Dore & Whittier. A contract has been negotiated that outlines the tasks and scope. Also included into the scope was response time for Prescott and Lawrence Trust sites. Mr. Dillon stated that Travis Miller will be working on the response time. Mr. Petropoulos stated that it was not just calls out in was the time call members took to get to the station. Mr. Petropoulos added that the committee needed to assure people that the stations site choice is well located. Chief Joe indicated that there were two types of calls, medical and fire and a different response time for both due to the ambulances being housed at the central site. Mr. Januskiewicz stated that changes also occur due to personnel changes. Mr. Petropoulos stated that voters have established mistrust and it needs to be addressed. Mr. Haddad stated that he had confidence in Mr. Miller and that a good job on response times will be done.

Mr. Haddad stated that D&W needed to survey the entire 11 acre parcel at the Lawrence Trust site. The wetlands need to be delineated. Mr. Perry stated that he wanted to schedule a time next week to start the work on the site. Mr. Perry asked if the Conservation Agent could be on site at that time. Mr. Petropoulos mentioned the possibility of connecting to the Public Safety building. Mr. Haddad noted that there was a question on zoning, and if it was rezoned the town may ask for an extension from the Public Safety Building. Mr. Haddad noted that the Trust was clear on their wish to have a clear view as you come up Farmers Row. Mr. Prest stressed the need to be able to go around the entire building giving an alternate way to get around.

Mr. Petropoulos asked when the response time study would be complete. Mr. Dillon replied that he did not have an exact date but was within the timeframe given. Mr. Haddad stated that the Prescott Architect was submitting a preliminary report at the end of this week. Mr. Petropoulos asked if the GELD site was part of the response time plan. Mr. Haddad did not believe it was but noted the scope could be changed. Mr. Platt stated that the response time plan should include a map of entire town accounting for substations. Ms. Daly stressed the need to get the message out. Mr. Petropoulos summarized what was needed for response time; 1. Include two substations and add site 1. Prescott, Site 2 Homestead, and Site 3 GELD. Once that is done the response time numbers get plugged in. Mr. Petropoulos also suggested a possible 4<sup>th</sup> substation site. Ms. Eliot and Mr. Haddad stressed that what is on the table is a Center Fire station and cautioned the committee not to lose focus by adding a fourth option.

Mr. Januskiewicz stated that man power and staff was the issue with response time not location and compared it to a call fire department to a full time department. Chief Joe added that there are also two types of calls, as he stated prior. The committee agreed that response time would be taken from Prescott and Trust site and plug substations into the equation.

**DORE & WHITTIER AGENDA**

Mr. Walter stated that Field work on the Lawrence site would begin Tuesday and that deep holes needed to be dug. Wetlands needed to be delineated and Conservation needed to come out and conduct a site walk.

Mr. Walter stated that the work plan was in place with a 7 week project time. Mr. Walter asked the committee to set regular meetings with the committee. Discussion ensued regarding the schedule and how often the committee should meet and when. A public hearing regarding the three sites also needed to be chosen and it was discussed if this should be three seprate meeting for each site or one meeting. It was decided that on March 21<sup>st</sup> the public hearing for all three sites would be conducted and an abutters list would be generated notifying residents of the meeting. An

advertisement will also be published in the paper. The Fire Department will also have a meeting with the architects on March 12<sup>th</sup> at 7pm, all committee members were welcome. The committee agreed to meet every Friday morning at 10am, with the architects to discuss updates on progress and answer any questions. The Center Fire Station Building Committee would also meet on Monday's at 4:30pm. Mr. Walter stated that a final report would be submitted on April 23<sup>rd</sup>.

Mr. Petropoulos suggested a site walk of the Public Safety building. It was also discussed as to whether the new Fire station should have an area for public gatherings. Chief Joe stated that question of the building being non secure vs. secure needed to be discussed. A site walk is scheduled for the Public Safety Building on Friday, March 16th at 9:30am. The next meeting is Friday, March 9<sup>th</sup> at 10am.

**ADJOURNMENT**

*Mr. Bouchard moved to adjourn the meeting at 12:25pm. Mr. Januskiewicz seconded the motion. Meeting adjourned.*

Approved: \_\_\_\_\_  
Mike Bouchard, Clerk

\_\_\_\_\_ respectfully submitted,  
Patrice Garvin  
Executive Assistant to the Town Manager

Date Approved: 3-9-12