

**Groton Capital Planning Advisory Committee  
Meeting Minutes, November 1, 2021**

1. The meeting was called to order at 5:00 PM
  2. In attendance for the Committee
    - a. David Manugian
    - b. Mike O'Rourke
    - c. John Croteau
  3. Other attendees
    - a. Mark Haddad, Town Manager
    - b. Dawn Dunbar, Executive Assistant
    - c. Gregg Ganley, Candidate for CPAC position
    - d. Mike Sulprizio, Candidate for CPAC position
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1. The Agenda was read and the meeting began with a discussion with each of the candidates for the open positions on the committee followed by questions from the current committee members.
  2. We will convene another meeting on Monday 8 November 2021 to interview the 3<sup>rd</sup> candidate, following this, our recommendations will be made to be presented to the Select Board on 8 November 2021, following our meeting.
  3. The topic of the next budget review was started. Mark Haddad distributed the DRAFT CAPITAL PLAN to the committee members and presented a quick overview during this meeting.
  4. The current intentions are to schedule meetings with the various department heads (Police, Fire, DPW, Water, etc) on successive Monday evenings (15 November and 22 November or 6 December) depending on availability.
  5. Mr. Croteau made a motion to adjourn the meeting. It was seconded by Mr. O'Rourke.
  6. Meeting was adjourned at approximately 6:00PM