

**Groton Cable Advisory Committee**  
**via Internet Conference**

**Meeting Minutes for: 5/23/24**

**In Attendance:**

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**Cable Committee Members:** John Macleod, Eric Fischer,  
Janet Sheffield & Neil Colicchio

**Other:**

Program Director - Ashley Doucette

**Called to Order At: 6:14 PM**

**Meeting Minutes:**

Eric made a motion to approve the minutes of April 24th, 2024. Janet seconded. It passed by a vote of 3-0 (as amended with corrected typos) with Neil abstaining due not being in attendance at that particular meeting.

**General Updates:**

- Summer Internship applications have been received. The deadline for applications is May 29th. Ashley will send forward all applications for review ahead of the next scheduled meeting.
- No responses have been received for the new public survey.
- There has been one purchase of the Florence Roche Elementary School play for a total of \$10 (USB copy).
- The new kitchen pantry unit is in place.
- The new consumer cameras, wireless gooseneck microphone system, batteries/battery charger, sofa, carpet, and conference table have all been ordered.
- There was difficulty tapping into the audio from the sound system at Town Meeting. The camera microphones were utilized which worked but was not the best quality. Time was spent adjusting the audio for a final copy.
- Noah went to the fire station to produce a video for Chief McCurdy's going away party. It was received very well and has exceeded 1,000 views on social media.
- The Memorial Day Parade, Senior Class Awards Night, and Graduation are all upcoming.

### **Purchase Requests**

Ashley informed the Committee that the sofa presented as part of the purchase request at the last meeting was no longer available. She presented a new option that would cost an additional \$40.03.

**VOTE:** Eric made a motion to approve and additional \$45 for the purchase of the of the sofa (although the total cost of all items will still come in under the original appropriation). Neil seconded. It passed by a unanimous vote (4-0).

### **Discussion - Preparation for Public Hearing**

Ashley and the Committee reviewed notes pertaining to the Verizon Franchise License Renewal in preparation for the Public Hearing on the matter scheduled for 7:00 pm.

### **PUBLIC HEARING - Verizon Franchise License Renewal**

There was no public attendance for the the scheduled Public Hearing. The presentation of changes was reviewed by the Committee.

**Next Meeting is planned for Thursday, June 6th at 5:30 PM via Zoom.**

**Meeting Adjourned at: 7:20 PM**