

Groton Cable Advisory Committee

Meeting Minutes for: 10/27/21

In Attendance:

Cable Committee Members: Robert Piché, John Macleod,
Neil Colicchio

Other: Program Director - Ashley Doucette

Called to Order At: 5:08 PM

Meeting Minutes: Neil made a motion to approve the minutes of 9/23/21 with an amendment correcting a vote count. John seconded the motion as amended. It passed unanimously.

General Updates:

- Our new High School Internship program will begin soon. Bringing in 4-6 school day interns on a regular basis.
- We have ordered our new Cablecast Reflect subscription and hardware.
- John did research on chair replacements and we plan on purchasing and having them in place by the next Committee meeting.
- We received notice that our license with Charter will be ending on November 6th, 2024. Contract negotiations will need to begin soon.
- We have begun a new documentary style project with the Fire Department.

Discussion Item: New Computers

New computers will need to be purchased soon as many of our current ones are now no longer able to update to new operating systems or run necessary applications.

Action Item: John will help Ashley research which new computers would be best suited for studio use.

Discussion Item: Designated Signee

Neil made a motion to establish John as an interim designated signee. Robert seconded. It passed unanimously.

Discussion Item: Grotonfest Attendance

We made a lot of connections with local organizations, non-profits, and residents this year at Grotonfest that we hope will benefit the studio by garnering volunteer, workshop, and show producer interest.

Discussion Item: Officers

The Committee discussed that they are overdue to rotate officers. This item was deferred to the first meeting of 2022 to allow for more attendance.

Discussion Item:

Review, Discussion & Approval of Used and Outdated Equipment

This item was postponed and will be discussed at the next meeting.

Discussion Item: Marketing

Updates to the website are still taking place when time allows.

Discussion Item: Program Director Evaluation

Ashley left the meeting and the Committee finalized her evaluation.

Action Item: John agreed to type up the Committee's evaluation comments and forward to Robert. Robert will then deliver a final copy to Human Resources.

Next Meeting is planned for 11/18/21 at 5:30 PM

Meeting Adjourned At: 7:47 PM