

Groton Cable Advisory Committee

Meeting Minutes for: 7/15/21

In Attendance:

Cable Committee Members: Robert Piché, John Macleod, Eric Fischer, Neil Colicchio

Other: Program Director - Ashley Doucette; John Ellenberger

Called to Order At: 5:11 PM

Meeting Minutes: Eric moved to approve the minutes of 6/7/21. John seconded. The vote was 3-0 with Neil abstaining.

General Updates:

- We are continuing to make progress cleaning out and reorganizing the studio
- A request has been made to broadcast School Building Committee Meetings. Due to other meeting conflicts and availability, it was decided that these will be recorded on Zoom and scheduled on the channel for playback, as well as being available On Demand
- Waiting to hear back from Town Counsel regarding Committee members working as meeting coverage freelancers and whether it is a Conflict of Interest
- Update on Production Assistant Position : We will be holding interviews for the position tomorrow (7/16/2021)
- Interested in partnering with the Art Department on a mural

Discussion Item: John Ellenberger was in attendance to discuss concerns related to paid staff doing too much production work. It was discussed how school internships and workshops would hopefully garner more interest, and get more people involved so that the Program Director can be more focused on establishing relationships with groups in Town to keep up to date on presentations, events, etc.

VOTE:

While clearing out older equipment that is no longer being utilized by The Groton Channel, a robotic camera control was located that was known to be of some use to the Ayer Public Access Station (APAC). Neil made a motion to donate the piece of equipment to APAC. Eric Seconded. The motion passed unanimously.

Discussion Item: Transfer of Purchase Authority

The Committee discussed the transfer of authority for the purchase of items needed for general studio operations without having to wait until the next Cable Advisory meeting. They agreed that the authority should transfer to the new Program Director and they agreed that the allowance should not exceed \$500 a month.

Discussion Item: Officers

The Committee discussed that they are overdue to rotate officers. This item was deferred to September's meeting to allow for all members to be present for this action.

Discussion Item: Summer Internships

Due to COVID-19, Summer Internships for The Groton Channel had not been posted as in previous years. An interested party had asked about partaking in a summer internship and the request was brought forward to the Committee. The Committee decided that by the time the internship opportunity was officially posted and applicants had been chosen, there would not be enough time left in the summer to host a fulfilling experience. Internships should become available again for the Summer of 2022.

Purchase Requests:

- New Water Cooler
 - Eric made the motion to approve funds for the purchase of a new water cooler not to exceed \$115. John seconded. It passed unanimously.

Next Meeting is planned for 9/23/21 at 6:00 PM

Meeting Adjourned At: 7:28 PM