

Groton Cable Advisory Committee

Meeting Minutes for: 3/26/19
TV Studio at High School

In Attendance:

Cable Committee Members: Robert Piche, Neil Colicchio, Eric Fischer, and John Macleod.

Other: Program Director, Bob Colman

Called to Order At: 5:37 PM

Bills: Committee Members reviewed and signed bills for the month.

Discussion Item: Verizon Memorandum of Understanding The Committee discussed the proposed changes to our current delivery system of live video at the locations serviced by Verizon. Verizon has offered a MOU to switch over to an Internet based system.

Vote: Neil made a motion to recommend the following changes to the MOU:

- It should be updated in all appropriate places to include the Senior Center as an additional permanent location for an encoder.
- The decoders should have the same warrantee as the encoders, to June 28, 2024.
- There should be language that includes quantifiable education and training for the staff and assures access to documentation such as manuals.

Eric Seconded. It passed unanimously.

Action Item: Robert will relay the recommendations to the Town Manager.

Purchase Requests:

Entry Fee to 48 hour film competition. \$148

GDRSD Yearbook Ad \$250

Eric made a motion to make the above purchases for up to \$400. Neil seconded. It passed unanimously.

Meeting adjourned at: 6:28 PM