

## Groton Cable Advisory Committee

### Meeting Minutes for: 9/11/18 TV Studio at High School

#### In Attendance:

**Cable Committee Members:** Robert Piche, Neil Colicchio, Dave Melpignano, and Janet Sheffield **Other:** Program Director, Bob Colman

**Called to Order At:** 5:52 PM

**Bills:** Committee Members reviewed and signed bills for the month.

**Meeting Minutes:** Janet moved to accept the minutes for 8/16/18. Dave seconded. It passed unanimously.

#### General Updates:

- The second floor of Town Hall is almost finished with renovations. When they are completed, we will be able to install our new HD setup.
- Our new magazine show produced by Middle-Schoolers, The Groton Gazette, has premiered!
- Our studio lighting board is still out for repair and will be for a few more weeks.
- We have to assume the equipment missing from storage is gone.

**Discussion Item: Cable Committee Candidates.** The Committee interviewed and conversed with the two candidates for the open spot on the Cable Committee, Eric Fischer and John Macleod.

**Action Item:** (for Bob) Ask the Town Manager about the possibility of having both candidates join the Committee.

**Discussion Item: FY 18 look-back.** FY 18 came in below budget and with few surprises. FY 19 looks to be fine. There will be challenges in FY 20.

**Discussion Item: 3<sup>rd</sup> Verizon Channel.** The Committee agreed there was no immediate need for the third channel, but wants to retain the right to bring it back if desired.

**Vote:** Neil made the motion to allow Verizon to shut down the channel with the understanding that the Town could have it returned within sixty days of a request to do so. Janet seconded. It passed unanimously.

**Action Item:** Bob to let Verizon know.

#### Purchase Requests:

none

#### Other:

Date for next meeting: Wednesday October 10<sup>th</sup> at 5:30 pm.

**Meeting adjourned at:** 7:44 PM