

Groton Cable Advisory Committee

Meeting Minutes for: 8/16/18
TV Studio at High School

In Attendance:

Cable Committee Members: Robert Piche, Neil Colicchio, Dave Melpignano, and Janet Sheffield via Facetime **Other:** Program Director, Bob Colman

Note: all votes were roll call votes.

Called to Order At: 6:01 PM

Bills: Committee Members reviewed and signed bills for the month.

Meeting Minutes: Neil moved to accept the minutes for 4/10/18. Robert seconded. It passed unanimously. Dave moved to accept the minutes of 6/12/18. Neil seconded. It passed 3-0 with Robert abstaining.

General Updates:

- Internships going well
- We've had some old equipment stolen or disposed of from storage
- 2nd Floor of Town Hall is being redone. We are trying to keep up.
- 222 followers of our Newsflash Facebook page so far!
- A timelapse camera has been put in place at the Senior Center Construction site.

Discussion Item: Verizon Pegnet. The Committee put together a wish list for the Town Manager to consider while negotiating with Verizon regarding their remote feeds.

Discussion Item: FY 18 look-back. As the Program Director had to leave to tend an issue with Planning Board, Neil made a motion to table the discussion to next meeting. Dave seconded. It passed unanimously.

Discussion Item: New Committee Member The Committee discussed next steps for filling the vacancy.

Action Item: Robert will invite the two applicants to the next meeting.

Purchase Requests:

Dave made a motion to purchase a Sennheiser wireless microphone kit for not more than \$1,100. Neil seconded. It passed unanimously.

Neil made a motion to purchase a DVI converter for not more than \$1,200. Dave seconded. It passed unanimously.

Neil made a motion to purchase 10 microphones, a control console, and an audio mixer for the second floor of Town Hall for not more \$5,000. Dave seconded. It passed unanimously.

Neil made a motion to spend up to \$1,500 for promotional items. Dave seconded. It passed unanimously.

Other:

Date for next meeting: Tuesday September 11th at 5:30 pm.

Meeting adjourned at: 7:19 PM