

Groton Cable Advisory Committee

Meeting Minutes for: 4/13/17
Groton Public Library – Sibley Hall

In Attendance:

Cable Committee Members: Janet Sheffield, Robert Piche, Dave Melpignano, and Jane Bouvier,

Others: Program Director, Bob Colman

Called to Order At: 6:00 PM

Bills: Committee Members reviewed and signed the bills for the month.

Meeting Minutes: Robert moved to approve the Minutes for 3/16/17 Jane seconded. Janet abstained. It passed 3-0.

General Update:

- The new High Definition Cameras and Switcher have been installed in the Selectmen's room.
- Mass Access Spring Conference is May 12th
- Dave may be working for APAC (Ayer's Public Access Corporation)
- We had no one sign up for our workshops.
- Day two of Town Meeting could be a Saturday
- Verizon still working on High Definition Remote feed
- Our Intern Andy is archiving Selectmen's Meetings with Archive.org

Discussion Item: Goals and Objectives: There has been general discussion going on for some time. The Committee will try to emulate what the Board of Selectmen has put forward.

Action Item: Janet will draft something as a starting point for Goals and Objectives.

Discussion Item: Others using our footage: The Committee has drafted a letter to the Town Manager expressing concern over a local media outlet seemingly using our footage to generate revenue.

Action Item: Janet will send the letter to Mark.

Discussion Item: Town Meeting: Someone needs to present our Article at Town Meeting. Janet will do it.

Discussion item: \$500 needs to be moved from wages to salary to cover longevity pay.

Vote: Jane moved that \$500 be moved from the wages line item to salary. Dave seconded. It passed unanimously.

Discussion Item: Selection of Name for News Programming: The Committee has chosen "Groton Channel News Flash."

Purchase Requests:

Robert made a motion to purchase a Hyperdeck Video Recorder and 4 128GB SD cards for up to \$1,000. Jane seconded. It passed unanimously.

Other:

Potential date for next meeting: May 11 at 5:30.

At 7:10 PM, Dave made a motion to adjourn the meeting, seconded by Robert. There was no further discussion. The motion passed with a unanimous vote.