

Groton Cable Advisory Committee

Meeting Minutes for: 1/21/17 TV Studio Groton-Dunstable Regional High School

In Attendance:

Cable Committee Members: Janet Sheffield, Robert Piche, Dave Melpignano, and Neil Colicchio

Others: Program Director, Bob Colman and Ayer resident, Theodore Gilbert Colman

Called to Order At: 9:45 AM

Bills: Committee Members reviewed and signed the bills for the month.

Meeting Minutes: Dave moved to approve the Minutes for 12/2/16 Robert seconded. It passed unanimously.

General Update:

- Noah is away until 2/6/17
- We have a Fitchburg intern through April
- Videography is back at the high school. Kelly is borrowing 6 IMacs
- Annual Report is due soon
- Second floor at Town Hall is getting a makeover

Discussion Item: Other people using our footage. Another media outlet seems to be using our footage for profit. What would be the appropriate response?

Action Item: Bob will contact other access centers for input.

Discussion Item: Prices for workshops. It was generally agreed that reasonable prices for our upcoming workshops would be \$40 for the four-week basic workshop and 25 for the two-week editing workshop.

Discussion Item: Warrant article. We may need to include a warrant article at this year's annual Town Meeting to transfer money from our E&D fund.

Purchase Requests:

Dave made a motion to purchase 6 (down from 8) HD robotic cameras for Town Hall for no more than \$21,400. Neil seconded it passed unanimously.

Dave made a motion to purchase switches and converters to complete the setup of one floor of Town Hall as well as a rolling case for our remote switcher for no more than \$1,000. Robert seconded. It passed unanimously.

Other:

Robert is going to look into the expense of purchasing jackets or fleeces for staff and volunteers.

Potential date for next meeting: Feb 25th

At 12:02 PM, Robert made a motion to adjourn the meeting, seconded by Dave. There was no further discussion. The motion passed with a unanimous vote.