

## Groton Cable Advisory Committee

**Meeting Minutes for: 8/11/16**

**TV Studio Groton-Dunstable Regional High School**

### **In Attendance:**

**Cable Committee Members:** Chair, Janet Sheffield, Robert Piche, Dave Melpignano, and Jane Bouvier.

**Others:** Program Director, Bob Colman

**Called to Order At:** 5:31 PM

**Bills:** Committee Members reviewed and signed the bills for the month.

**Meeting Minutes:** Robert moved to approve the Minutes for 7/16/16 Jane seconded. It passed unanimously.

### **General Update:**

- Internships still going well.
- JVC Camera can stream to the Tricaster, but still trying to get it to the decoder. HS IT person is helping out quite a bit.
- "What is the Groton Channel" script first draft almost ready.
- Ashley may have a travel opportunity, which would mean we would not have her for about a month. We could use freelancers to cover some of the work.

**Discussion Item:** Open House: The Committee set the date for the Open House to be Thursday night, October 6<sup>th</sup> from 6:30 to 8:30

**Action Items:** Janet will draft an Info Sheet. Bob will set up a facebook event.

**Discussion Item:** Raw Footage Policy. Further discussion on this item is being postponed until after the Open House.

**Discussion Item:** Sponsorships and Fundraising: The next round of workshops will be the last time they are offered for free.

**Discussion Item:** Improvements are being made to the football field. Dave suggested we contact the booster club to see if we can improve conditions for videotaping.

**Action Item:** Bob should contact Laurie Stewart of the football boosters.

### **Purchase Requests:**

None

### **Other:**

Potential date for next meeting: September 17<sup>th</sup>.

At 7:04 PM, Dave made a motion to adjourn the meeting, seconded by Jane. There was no further discussion. The motion passed with a unanimous vote.