

Groton Cable Advisory Committee

Meeting Minutes for: 7/16/16

TV Studio Groton-Dunstable Regional High School

In Attendance:

Cable Committee Members: Chair, Janet Sheffield, Vice-Chair, Neil Colicchio, Robert Piche, Dave Melpignano, and Jane Bouvier.

Others: Program Director, Bob Colman

Called to Order At: 9:50 AM

Bills: Committee Members reviewed and signed the bills for the month.

Meeting Minutes: Neil moved to approve the Minutes for 6/18/16 Robert seconded. It passed 4-0 with Dave abstaining.

General Update:

- Internships seem to be going well.
- New Playback and VOD servers are installed and running. Some help from the IT department will be needed to integrate new VOD capabilities into our website.
- JVC IP decoder does not seem to be working. GDRHS IT guy is helping us figure it out.
- Bob will be on vacation next week. (7/18-7/22)

Discussion Item: The Chair received a letter from a dissatisfied resident who listed a number of concerns regarding Groton Cable Access and its staff. At least some of the assertions seemed to be the product of a lack of information. The resident has been invited to attend meetings to discuss his concerns.

Action Item: Dave will put our current 5 year plan in an easy to understand format for inclusion on our website.

Discussion Item: Open House: We are planning to hold an open house sometime in late September. We wish to avoid the night of the High School Open House as it might prove too chaotic.

Action Items: Jane will promote the Open House on Around Town. Janet will compile a list of invitees. Bob will promote it as part of a Fall Newsletter.

Discussion Item: Training. Janet brought up the idea of a shortened class to allow faster/easier access to our equipment. It was generally felt that to use the expensive cameras and equipment volunteers should complete the full basic workshop, but that the current practice of letting untrained people use less expensive, consumer grade cameras, could be better promoted.

Purchase Requests:

None

Other:

Potential date for next meeting: August 13th

At 12:05 PM, Dave made a motion to adjourn the meeting, seconded by Neil. There was no further discussion. The motion passed with a unanimous vote.