

Groton Cable Advisory Committee
Meeting Minutes for: 5/21/16
TV Studio Groton-Dunstable Regional High School

In Attendance:

Cable Committee Members: Chair, Janet Sheffield, Vice-Chair Neil Colicchio, Robert Piche, Jane Bouvier, and Dave Melpignano.

Others: Program Director, Bob Colman

Called to Order At: 9:50 AM

Bills: Committee Members reviewed and signed the bills for the month.

Meeting Minutes: Robert moved to approve the Minutes for 4/16/16 Neil seconded. It passed unanimously.

General Update:

- The new server system does not seem to be working out. The plan is to return it.
- Internship applications are due June 10th.
- Holding off on the new remote switcher while looking at other options.
- Looking at closed captioning possibilities through Vimeo.
- New town public records policy wants minutes available sooner.

Discussion Item: Raw footage policy. Dave has provided a sample licensing agreement and has offered to trim it down for next meeting.

Action Items: Dave will create a new license draft, and review policy draft. Bob will incorporate changes to the policy draft for Dave.

Purchase Requests:

NONE

Other:

Possible date for the next meeting would be 6/18/16.

At 11:18 AM, Dave made a motion to adjourn the meeting, seconded by Neil, there was no further discussion. The motion passed with a unanimous vote.