

**Groton Cable Advisory Committee  
Meeting Minutes for: 1/28/16  
TV Studio Groton-Dunstable Regional High School**

**In Attendance:**

**Cable Committee Members:** Chairperson Janet Sheffield, Robert Piche, Jane Bouvier, and Dave Melpignano.

**Others:** Program Director Bob Colman

**Called to Order At:** 6:15 PM

**Bills:** Committee Members reviewed and signed the bills for the month.

**Meeting Minutes:** Robert moved to approve the Minutes for 11/21/15 and 12/12/15 Dave seconded. It passed unanimously.

**General Update:**

- The High School is offering Videography again.
- The Town IT Department is working on streaming live from the selectmen's room.
- The website has been acting strangely.

**Discussion Item** – Production Assistant: Bobby Swan has been hired and has already started working for us.

**Discussion Item** – Sponsorships and fundraising: Looking at rate sheets, and considering the work involved, it does not seem productive at this time to consider acting as a rental house to generate revenue. We will continue to pursue sponsorships.

**Purchase Requests:**

MassAccess Membership:	\$100
New Server and associated equip:	\$31,000
JVC Decoder For School Committee/JVC Cameras	\$2,000

Janet moved to approve \$100 for MassAccess membership. Robert seconded. It passed unanimously.

Dave moved to approve up to \$31,000 for a new broadcast server and associated equipment. Jane seconded. It passed unanimously.

Robert moved to approve up to \$2,000 for a JVC IP Decoder. Dave seconded. It passed unanimously.

**Other:**

Possible date for the next meeting would be 2/20/16.

At 7:02 PM, Robert made a motion to adjourn the meeting, seconded by Dave, there was no further discussion. The motion passed with a unanimous vote.