

Groton Cable Advisory Committee
Meeting Minutes for: 6/6/15
TV Studio Groton-Dunstable Regional High School

In Attendance:

Cable Committee Members: Robert Piche, Neil Colicchio, Janet Sheffield. Jane Bouvier participated via Skype.

Others: Program Director Bob Colman

Called to Order At: 9:43AM

Bills: Committee Members reviewed and signed the bills for the month.

Meeting Minutes: Robert made a motion to accept the minutes from 5/8/15. Seconded by Neil, the motion passed unanimously via roll call vote.

General Update:

- Website is almost ready
- Summer Projects: Internships, Survey, "What is the Groton Channel?" program, flesh out website, research equipment.
- Going to work on Google Calendar for events.
- Big Ticket Purchase Items for fiscal '16: New Playback System (\$10K-\$20K), Portable HD Switcher (\$8K-\$15K) New Office Computer (\$2K-\$4.5K)

Discussion Item - Internships: The Committee will meet again briefly to decide which Internship Applications to accept on 6/18/15 at 6:00 pm.

Discussion Item - Program Director Job Classification. Due to job changes over the years and comparable industry standards, Bob has requested a reclassification of the Program Director Position.

Vote - Robert made a motion that the program Director Position be changed from a grade 8 to a grade 10. It passed unanimously via roll call vote.

Discussion Item - Videography Position: The Committee felt that the Videography Class is an excellent option to offer to the High School kids, but didn't feel that it should fall on Cable Access resources to fund it moving forward. Some Committee members may independently pursue other funding possibilities.

Vote - Neil made a motion that The Cable Committee notify the High School Principal that the Cable Committee will not be funding the Videography position moving forward. Jane seconded. It passed unanimously via roll call vote.

Action Item: Neil will write the letter to Principal Mastrullo.

Discussion Item – Political Programming Policy. Neil has not yet heard back from the State Ethics Commission. As we consider policies such as this, Committee members thought it might be helpful to revisit the Committee’s original mission.

Action Item: Bob will look into finding documentation of Committee’s origins.

Purchase Requests:

WEEBLY WEBSITE UPGRADE: \$84/YR.

Vote – Robert made a motion to pay for the above upgrade for \$84/year. Neil seconded. It passed unanimously via roll call vote.

Other:

The next regular meeting is scheduled for July 11th at 9:30 am. Possible discussion item: Consider a regular schedule of reorganizing Committee Positions.

At 11:11AM, Robert made a motion to adjourn the meeting; there was no further discussion. It was seconded by Neil. It passed unanimously via roll call vote.