

**Groton Cable Advisory Committee**  
**Meeting Minutes for: 4/18/15**  
**TV Studio Groton-Dunstable Regional High School**

**In Attendance:**

**Cable Committee Members:** Chairperson Dave Melpignano, Jane Bouvier, Robert Piche, Neil Colicchio, and Janet Sheffield.

**Others:** Program Director Bob Colman

**Called to Order At:** 9:40AM

**Bills:** Committee Members reviewed and signed the bills for the month.

**Meeting Minutes:** Neil made a motion to accept the minutes from 3/7/15. Seconded by Janet, the motion passed 4-0 with Dave abstaining.

**General Update:**

- The Production Workshop finished up with 6 “Grads”
- A group of freshmen are looking to start up a video club.
- Charter has begun work on Country Club and Public Safety feeds.
- The establishment of the Cable Access Enterprise fund is Article 7 on the Town Meeting Warrant
- The 4 corners video is finished and up on Vimeo

**Discussion Item – Political Programs:** The Groton Channel was presented a program from a political candidate, which raised the question of whether or not a policy would be needed to deal with future political programs. In the meantime, the Committee felt it was important to make the other candidates aware of the opportunities available to them via the Groton Channel.

**Vote –** Neil made a motion that Janet and Robert draft a policy relative to political programs. Jane seconded. It passed unanimously.

**Action Item:** Janet and Robert to research and draft a policy regarding Political Programming.

**Action Items:** Bob to find existing policies at other Access Centers and to reach out to other candidates Tuesday to let them know they can record presentations at the studio as anyone could.

**Discussion Item – Government Informational Videos:** after the miscommunications around the 4 Corners video, the Committee considered if a policy was needed for informational videos initiated by the government. It was generally felt that the frequency of these videos (very low) did not necessitate a policy at this time, and

that they could be dealt with as they came up. Looking forward it would be good to make it more clear what can be done and perhaps establish a distinct process, for example, via the Town Manager.

**Purchase Requests:**

REPLACEMENT HEADSETS FOR STUDIO \$190

**Vote** – Janet made a motion to purchase the above item for not more than \$190. Neil seconded. It passed unanimously.

**Other:**

Next Meeting is scheduled for May 9<sup>th</sup> at 9:30.

At 11:53AM, Robert made a motion to adjourn the meeting, seconded by Neil, the motion passed with a unanimous vote.