

Groton Cable Advisory Committee
Meeting Minutes for: 2/7/15
TV Studio Groton-Dunstable Regional High School

In Attendance:

Cable Committee Members: Chairperson Dave Melpignano, Robert Piche, Neil Colicchio, and Jane Bouvier.

Others: Program Director Bob Colman

Called to Order At: 9:45AM

Bills: Committee Members reviewed and signed the bills for the month.

Meeting Minutes: Neil made a motion to accept the minutes from 1/10/15. Seconded by Robert, the motion passed with three votes and Jane abstaining.

General Update:

- State Rep Sheila Harrington completed her first show.
- We're working with the library on a Book Club show as part of "Groton Reads"
- The Groton Channel News is now produced in High Definition.
- A health show, "The Path to Family Wellness," is in the works.
- The survey has gone out with the census

Vote: Neil made a motion to submit the Cable Committee's summary for the Town Report as written. Robert seconded. It passed unanimously.

Discussion Item – Selectmen's Meetings: The current policy says we cover Selectmen's Meetings, but there are some meetings we have not covered historically, such as workshops and morning finance meetings. It would be helpful to clarify this in our policy and get input from the Selectmen on the subject.

Action Item – Dave M. to draft letter for Selectmen seeking input.

Discussion Item – Reclassification for Program Director: Bob stated that he has reached the top of his salary range and is not able to fully take advantage of his merit raises. The job has changed and grown a lot since he was first hired so he would like it to be considered for reclassification.

Action Item – Dave to talk Mark about reclassification procedure.

Purchase Requests:

SPEED UPGRADE FOR INTERNET CONNECTION – needed for faster workflow and video streaming options.

Vote – Robert made a motion to upgrade our internet service resulting in a monthly cost increase of approximately \$30. Neil seconded. It passed unanimously.

STORAGE DRIVE FOR HD PROGRAMMING AND 2 ANDROID TABLETS TO INTEGRATE WITH OUR SWITCHER.

Vote – Jane made a motion to purchase the storage drive and tablets for an amount not to exceed \$1,400. Robert seconded. It passed unanimously.

Other:

The next meeting is planned for March 7th at 9:30am.

At 10:35, Robert made a motion to adjourn the meeting; there was no further discussion, seconded by Jane, the motion passed with a unanimous vote.