

Minutes: Groton Cable Advisory Committee's meeting Thursday December 4, 2014 6:35pm Groton-Dunstable Regional High School.

Cable Committee members: Chairperson Dave Melpignano, Jane Bouvier, Robert Piche, and Janet Sheffield.

Groton Cable Employess who attended: Studio Director Robert Colman, and Reporter/Production Assistant Gina Marini.

Meeting Minutes: Robert Piche made a motion to accept the minutes from October 18th and November 22nd to be approved. There was no additional discussion, seconded by Janet, the motion passed with a unanimous vote.

Funding Accounts: Dave Melpignano and Bob Colman met with Mark Haddad and Town Accountant Patricia Dufresne to discuss changing the cable access gift fund to an enterprise fund. New MA law allows access centers to use Enterprise accounts.

Robert made a motion to change the cable committee's gift fund, to an enterprise fund, as recommended by the Town Manager and Town Accountant. There was no additional discussion, seconded by Jane, the motion passed with a unanimous vote.

ACTION ITEM→ Chairperson Melpignano will write a letter to Town Manager Mark Haddad about transitioning funds from gift fund to enterprise fund.

Videography class: Chairperson Melpignano wants to become the new teacher of the Videography class this spring. He has cleared it with the State Ethics Commission and the Town Manager. He broke down the letter of agreement which included using the Groton Channel's old equipment, and setting up the black box. It also included the students having their own channel for projects. He also mentioned that the class will need new tripods for the old cameras.

Janet made a motion to accept the proposal for the Groton Channel to fund Dave Melpignano to teach a videography course at Groton-Dunstable Regional High school for the spring semester of 2015 at a cost of \$9,242.00 and to allow them to use surplus equipment. There was no further discussion, Seconded by Robert Piche, the motion passed with three in favor and Dave Melpignano abstained.

At 7:20pm, Robert Piche made a motion to adjourn the meeting; there was no further discussion, seconded by Janet, the motion passed with a unanimous vote.