

July 13, 2013

Cable Committee Minutes:

Meeting on July 13<sup>th</sup> was called to order at 10:00 AM. Those attending were Bob Colman, Dorothy Davis, Neil Colicchio, Dave Melpignano, Janet Sheffield, and Gina Marini.

**Past Minutes:** The committee went over past minutes from October 24<sup>th</sup> 2012 meeting, March 9<sup>th</sup>, and June 15<sup>th</sup>. After fixing a few mistakes, Janet made a motion to approve the minutes from October 24<sup>th</sup> 2012, March 9<sup>th</sup> 2013, and June 15<sup>th</sup> 2013. The motion passed with a unanimous vote.

**Internship Update:** Two interns have not yet started; Jimmy and Katie. Ariana is working in the field, Dave is working in the studio and Joey is helping out with the news as much as he can.

**Cubicle Update:** The cubicles are in and put together! Gina has an office and the second cubicle is to be used by interns, or volunteers as an editing suite.

**Response from Letter to School:** There has been no response to the letter written to Principal Mastrullo regarding the channel's equipment which was borrowed and used for the Videography Class in the past.

**Volunteer Appreciation Party:** The Volunteer Appreciation Party had a great turnout! The food was great and there were citations given from the State to graduated seniors as well as other Volunteers.

**Bob's Trip to Iceland/London:** Bob Colman will be leaving on Saturday July 20<sup>th</sup> until Sunday July 28<sup>th</sup> for Iceland and London.

**Accounts as of 6/30/2013:**

Main account→	\$ 169, 155.17 (-22,500?)
Equipment Grant→	\$ 90,489.54 (+22,500?)
Sponsorship Account→	\$ 4, 352.72

**Charter Update:** Dave Melpignano updated the committee about his conversation with Steve Finer of Finer Associates; he wants to coordinate with Dean Johnson a meeting but because schedules have been an issue, the meeting has been postponed. Neil expressed his frustration with Charter's service; he lost power July 3<sup>rd</sup> and has only about 40% of the channels. Neil has not had a chance to talk to all of his neighbors, but he stated the ones he has talked with, have given up. Neil is frustrated, and irritated with Charter. If Charter continues to delay the testing, as well as provide bad service, Neil is going to take this to the next level. Janet suggested bringing the information to the Fall Town Meeting and present to the town. Because this has been an on-going issue, the Committee is not sure what to do.

Dave and Dorothy decided to create an action item to discuss with Town Manager Mark Haddad. There was no further discussion.

**Purchase Requests/Recommendations:**

*Alliance for Community Media dues \$350.00*→ Dorothy made a motion to pay the Alliance for Community Media dues and Neil seconded the motion. All were in favor and there was no further discussion.

*NAS Device with storage \$1400*→ The studio is in need of a large storage device to keep projects and allow project files to be accessed from different computers. Dorothy made a motion to purchase the NAS device with storage for the sum of \$1400.00. Janet seconded the motion and it passed with a unanimous vote, there was no further discussion.

*2 Office chairs at \$150.00 Each (\$300)*→ Since there are new cubicles, they are in need of chairs. Dorothy made a motion to purchase the a chair for each cubicle at 150.00 each and exceed no more than 300.00. The motion was seconded by Janet and passed with a unanimous vote. There was no further discussion.

**Sign for Studio:** It was suggested to put a sign outside the doors facing the back parking lot of the school to direct people to where the studio is located. There really isn't much display in the hallway or outside the double doors where the studio is located. Also it is hard to hear knocking at the back door when it is locked and it was suggested to possibly install a light or buzzer.

On July 13<sup>th</sup> at 11:05am Neil made a motion to adjourn the meeting, which was seconded by Dorothy. There was a unanimous vote and no further discussion. The next meeting is tentatively scheduled for August 10<sup>th</sup> 2013.