

June 15, 2013

**Cable Committee Meeting:**

The meeting of June 15<sup>th</sup> 2013 was called to order at 9:50am Jane Bouvier, Neil Colicchio, Bob Colman, Dorothy Davis, David Melpignano, Janet Sheffield, and Gina Marini were present.

**Reviewing and voting on past meeting minutes:**

Minutes from the March 9<sup>th</sup> meeting were discussed and need to be amended before being submitted and approved by Cable Committee.

Neil made a motion to accept the May 11<sup>th</sup> minutes as amended, which was seconded by Janet. The motion passed with a unanimous vote and there was no further discussion.

**Internship Update:**

For the summer internship there are 3 production assistant internships and 4 project internships. The interns start on Monday May 24<sup>th</sup>, and their hours/schedules vary. Some interns (those being the news) have more structured hours than those who are project oriented which are more flexible.

**48 Hour Film Festival Update:**

Neil took part in the New Hampshire 48 hour film festival and showed the cable committee his film. Neil also commented on his experience with the crew/filming and is anticipating the festival for next year. Dave Melpignano commented that most of Neil's film crew came from his videography class.

**Update on Studio "reconfiguring" for Cubicles:**

Bob stated the studio reconfiguring for the cubicles is going well. The *Around Town* set has been pushed back, and the storage, which was behind the set, was moved to behind the green screen. Bob also mentioned there was another shelving unit added to help keep organization. The two cubicles ordered are for Gina and interns who can use the second cubicle as an editing suite. Bob also mentioned the news is going bi-weekly starting July 2<sup>nd</sup>.

**Charter:**

There was much discussion about Charter and it's re-licensing; Neil commented on his frustration and suggested going door to door in his neighborhood, as a neighbor, to see if others are having bad reception as well and sign a petition. Dave had a meeting to go over what Charter gave as their testing but the test they did was in Pepperell and wasn't composed in the area of Groton, which raised the initial concern. Dave also read a letter from Bill Hewig about Charter's testing and specified that Charter has not given a schematic, the test the Cable Committee requested is on the area located at the head of Chicopee Row and is supposed to include a map but Charter hasn't done that either. Dorothy made a motion to authorize Neil to represent the committee to survey the Charter

subscribers in the West Groton area to determine their experiences and or problems that they have had with Charter Communication. The motion was seconded by Janet and passed with a unanimous vote. There was no further discussion.

### **Future of the Videography class:**

Dave Melpignano will not be teaching at GDRHS and it has not yet been decided to have a videography class, although students have been signing up for the class for next year. Janet made a motion to withdraw our equipment from the videography classroom and hold our equipment at the studio for safekeeping. Jane seconded the motion, which then passed with a unanimous vote.

Discussion continued and Dorothy made a motion to write a letter to Principal Mastrullo stating the Cable Committee understands the person who is teaching the videography class is leaving, so the Committee will take back the equipment on loan until further notice. The motion was seconded by Neil and passed with a unanimous vote. There was no further discussion.

### **Summer Camp:**

Brendan Crewe would like to offer a summer camp to the public for a few hours a week for a whole week to grade school students. The idea was to have the kids use the week to make a show or short. The camp will be free and will be offered to the community by the Groton Channel. Everyone was in favor of this idea and the committee is waiting on a more formal proposal.

### **Volunteer Thank-You Party:**

On June 27<sup>th</sup> at 5:30PM The Groton Channel is hosting a party in honor of those who have volunteered at The Groton Channel. The party is going to be catered and Massachusetts Senator Eileen Donoghue and State Representative Sheila Harrington are giving citations to the volunteers.

### **Purchase and Requests:**

4 Stools→ the Studio would like to add four stools with cushions at a value of \$220.00.

Laptop (Macbook Pro “15) \$2900.00→ The studio only has one laptop which is able to operate Final Cut X and would like to add another laptop which is able to run the program.

VHS to DVD Dubbing stations (4 x \$350.00= \$1400.00)→ 12 boxes of VHS tapes from the Groton-Dunstable Middle School which contain school events such as plays and concerts as well as school board meetings. The Groton Channel is responsible for recording all tapes onto DVDS, also known as “dubbing”, for archive. Because there are so many interns and not as many “dubbing” stations, the studio would like to purchase 4 new stations for a total of \$1400.0.

Jane made a motion that the committee purchase the 4 stools, a laptop for a suite, and 4 VHS dubbing stations for a grand total of \$4520.00. Janet seconded the motion and the motion passed with a unanimous vote. There was no further discussion.

**Other news:**

Janet wanted to make the public more aware and advertise the ability to purchase events covered; for example since the station covered and recorded the graduation, the station can make DVDs available to the public for the cost of a DVD is \$15.00 per copy. Janet also mentioned the station can advertise the sale of the programs in the credits.

Jane also wanted to mention to the Committee to save the date of September 26<sup>th</sup>, which will be her 15<sup>th</sup> year anniversary for *Around Town*. Jane also wanted to mention to the Committee that it is only 50.00 to join the Board of Trade, and thought it was a good idea to have the Cable Committee join. Dorothy made a motion to join the board of trade for a fee of \$50.00 and have Jane Bouvier represent the Cable Committee. Janet seconded the motion and passed with a unanimous vote. No further discussion.

Jane made a motion to adjourn the June 15<sup>th</sup> Cable Committee meeting at 12:05PM. Janet seconded the motion and passed with a unanimous vote.