

**Groton Cable Advisory Committee
Meeting Minutes 10/26/11**

Meeting was called to order at 7:40 p.m. in the classroom across from the GDRHS television studio. Present were members Dave Melpignano, Dorothy Davis, Jane Bouvier, and Janet Sheffield. Town resident, Lee Davy, and Access Director Bob Colman arrived at 8:44 p.m., following the workshop taking place in the studio.

LIST OF MATERIALS AT MEETING:

1. Program Director Notes (Bob) for 10/26/11 Meeting

GENERAL UPDATE:

1. Town Meeting (two nights) and the Basic Workshop have wrapped up.

ACCOUNTS AS OF 9/31/11:

Main Account: \$191,970.04
Equipment Grant: \$ 67,989.54
Sponsorship Acct: \$ 3,609.22

PURCHASE REQUESTS:

Videography Support Purchase - \$17,350

Dorothy moved that we approve \$17,350 for additional equipment for the studi with the understanding that an agreement for its use by high school Videography students will follow. Jane seconded the motion. Dave abstained from the vote (due to potential conflict of interest since he teaches the course), and the remaining 3 members voted in favor of the motion.

ACM Membership - \$350

Dorothy moved that the committee approve this expenditure, Jane seconded and it passed by unanimous vote.

Yearbook Half Page Ad - \$250

Dorothy moved that the committee approve this expenditure, Jane seconded, and the motion passed unanimously.

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Around Town Set Update

We have received quotes from Janine Lavalley of between \$895 and \$1350 to refurbish the current set she originally produced. After discussion, the committee decided we should seek other quotes. In addition, it would be useful to have the new set fold up so it can easily be moved and stored between shows rather than being a permanent installation. Jane plans to check with Nashoba Tech to see if they're interested in quoting on the project.

ADJOURNMENT:

The next meeting is scheduled for Sat., Nov. 12, in the studio to go over the Charter renewal contract.

Jane made a motion to adjourn the meeting, Dorothy seconded and the meeting was adjourned at 9:25 p.m.