

**Groton Cable Advisory Committee  
Meeting Minutes 9/21/11**

Meeting was called to order at 7:35 p.m. in the television studio at GDRHS. Present were members Dave Melpignano, Dorothy Davis, Janet Sheffield, and Neil Colicchio, as well as Access Director Bob Colman.

**LIST OF MATERIALS AT MEETING:**

1. Program Director Notes (Bob) and Agenda for 9/21/11 Meeting

**GENERAL UPDATE:**

1. Bob introduced Brendan Crewe, who recently started as the new Production Tech.
2. Bob reported on his attendance at the ACM conference in Tucson, where he attended workshops on Drupal, a content management system, among other useful sessions.
3. The new control room switcher is mostly installed and will be finished this week, and he also hopes to have the new upgraded website operational soon
4. Around Town Set Revitalization – Bob reported he’s working with Jane to get quotes on refurbishing the current set and the cost is projected to be around \$1300.

**ACCOUNTS AS OF 8/31/11:**

Main Account:     \$164,774.82 (+\$38,354.41 -9/11)

Equipment Grant: \$ 67,989.54

Sponsorship Acct: \$ 3,564.22

**PURCHASE REQUESTS:**

**Playback System** - Bob asked the committee to increase the amount for the Playback System purchase, previously approved for \$12,000, to \$12,800, explaining that new knowledge came to light about an improved product with two times the data storage. Neil made a motion to increase the funding for the playback system from \$12,000 to an amount not to exceed \$13,000, Dorothy seconded the motion, and it was approved by unanimous vote.

**Wireless Mics for Selectmen’s Meetings** – The committee suggested upgrading to all wireless mics to improve the sound quality of Selectmen’s meetings, and Bob will work on getting prices.

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**OLD BUSINESS:**

**Charter Contract Renewal** – Bob told the committee he would be happy if in this negotiation we could get Charter to provide us with better outgoing signal quality either with a digital rf signal, or an all fiber pathway.

**Verizon Underground Build-out** – Dorothy reported that she had spoken with Verizon's government liaison, Ellen Cummings, and that older neighborhoods like Paquawket Path will probably be last on the list of Verizon's installation list due to the difficulty of installing the necessary underground conduits.

**NEW BUSINESS:**

Bob reported getting a phone call from a new resident, Jessica Gramlich, who was quoted a price of \$5000 to have Charter send a line to her house, which she estimates to be ¼ mile from the drop location. Dave will follow up by calling her when Bob gets her contact info, but the standard charge is \$40 per foot for any distance over 300 feet, according to Charter's contract.

Neil reported that he's looking into making Talent Source a non-profit corporation.

**ADJOURNMENT:**

The next meeting is scheduled for October 12 at 7:15 p.m.

Neil made a motion to adjourn the meeting, Dorothy seconded and the meeting was adjourned at 9:30 p.m.