

**Groton Cable Advisory Committee  
Meeting Minutes 6/6/11**

Meeting was called to order at 8 p.m. in the television studio at GDRHS. Present were members Dorothy Davis, Jane Bouvier, and Janet Sheffield, as well as Access Director Bob Colman.

The committee voted to go into executive session at 8:03 p.m. to discuss a personnel matter, then returned to the regular meeting at 8:35 p.m.

**LIST OF MATERIALS AT MEETING:**

1. Program Director Notes (Bob) for 6/6/11 Meeting

**REPORT FROM PROGRAM DIRECTOR:**

**Problems with Server continue** – Bob’s still having problems with the server and is looking into getting a replacement. **48-Hour Film Festival** – the Channel took part in this festival again recently.

**Committee Secretary** - Janet Sheffield would like to give up the responsibility of doing the minutes for meetings. She suggested committee members take turns doing it if nobody else wishes to take it on. Members present expressed that they didn’t think they’d be good at doing minutes and suggested we look into hiring somebody to do it. Bob will speak with one of the Channel volunteers to see if she’d consider this.

**ACCOUNTS AS OF 5/31/11:**

Main Account:      \$158,227.21 (+17,326.07)  
Equipment Grant: \$ 45,489.54  
Sponsorship Acct: \$ 3,262.22

**PURCHASE REQUESTS:**

**Grotonfest Booth registration                      \$25**

Dorothy moved that we approve the fee and register for a booth again this year, Jane seconded and the motion was unanimously approved.

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**OLD BUSINESS:**

**Charter Franchise Renewal** – Bob has a copy of Charter’s application for renewal and will forward it to the committee so we can discuss it at our next meeting. Dorothy has seen a copy and said the insurance in the new application is much lower than what is on the current contract.

**NEW BUSINESS**

Jane would like to plan something for the 13<sup>th</sup> anniversary of Around Town on Oct. 13.

The next meeting will be scheduled for the week of June 27<sup>th</sup> and Janet will send out an email to see which date members prefer.

Dorothy made a motion to adjourn the meeting, Jane seconded and the meeting was adjourned at 9:35 p.m.