

**Groton Cable Advisory Committee**  
**Meeting Minutes 6/9/10**  
**Meeting Location: Cable Studios at GDRHS**

Meeting was called to order at 7:48 p.m. Present were members Dave Melpignano, Dorothy Davis, Janet Sheffield, and Neil Colicchio. Also present was Access Director Bob Colman

**Cable Access Funding Mechanism with Special Guest, Valerie Jenkins:**

Town accountant Valerie Jenkins met with the Committee, following a meeting held by Town Manager Mark Haddad with Bob Colman and Dave Melpignano, to discuss the possibility of changing the way cable revenues are handled by the town. She told members that a gift fund had been set up originally to handle cable revenues, but that the fund had grown too large (currently around \$130K) and she and Mark feel there may be a more appropriate type of account to handle cable funds: an enterprise fund, a revolving fund, or making cable a town department in the general fund.

She has contacted the Mass Department of Revenue and is waiting to hear back on their recommendation for how the town should account for cable revenues going forward.

Following Valerie's departure, the committee decided to contact attorney Bill Hewig for his opinion on this matter, and Dorothy volunteered to make the call.

**INTERNSHIPS:**

The Committee briefly discussed the five applications Bob had received for student internships. Dorothy made a motion to accept the five applications subject to modification of the historical one (Bob will ask the student to refine the topic so it's less broad). The motion passed by a vote to 3 in favor (Dave, Dorothy and Janet) with 1 abstention (Neil).

**ACCOUNTS AS OF 5/31/10:**

Main Account:     \$176,441.95  
Equipment Grant: \$ 22,989.54  
Sponsorship Acct: \$  2,466.67

**PURCHASE REQUESTS:**

Bob presented three tiers of equipment purchases, the first for the present, and the remaining two for the committee's consideration over the next 1-3 years.

Dorothy moved that the committee approve the purchase of his Tier One request for a total of \$6,750, and the motion passed by unanimous vote:

TIER 1:

|                                 |                |
|---------------------------------|----------------|
| Panasonic HPX170 Camera         | \$4,200        |
| Memory, Tripod, Mic, Case, Etc. | \$2,550        |
| <b>Total</b>                    | <b>\$6,750</b> |

Janet made a motion to approve Bob's second request for \$25 to register for a booth at Grotonfest, Dorothy seconded the motion and it was passed by unanimous vote.

OTHER:

The next meeting was tentatively set for Wed., June 23. The meeting was adjourned at 10:32 p.m.