

Groton Cable Advisory Committee
Meeting Minutes 1/27/10

Meeting was called to order at 7:30 p.m. Present were members Dave Melpignano, Dorothy Davis, and Janet Sheffield. Also present was Access Director Bob Colman.

MINUTES:

Minutes for January 6 meeting weren't available for review and will be voted upon at the next meeting.

GENERAL UPDATE:

Committee Vacancies: Bob informed the committee that he had asked John Llodra to consider a position on the Cable Access Committee but he respectfully declined. He instead recommended we contact Greg Ganley, an electrical engineer who is knowledgeable about AV equipment. Dave will contact him to discuss a possible position on the committee, and will also speak with Neil Collichio about the same.

Dave also said that he'd plan to ask Jane Bouvier to mention the committee vacancies on "Around Town" and suggested we advertise the openings on the Cable Bulletin Board.

Old Videotapes: Bob indicated he'd like to archive old videotapes and then dispose of them.

Town Hall Gear: The Town Hall gear will be moved to the studio in the high school next week, when John E is available to help set up the network.

CHARTER RENEWAL:

Dorothy reported on the results of her telephone conversation with Bill Hewig of Kopelman and Paige regarding beginning contract renewal negotiations with Charter. She reported having emailed her notes from that conversation to the committee, but not everybody received them, so she'll resend that document.

Dave shared with the committee the letter he drafted to Charter to open informal contract negotiations, based on the wording supplied to Dorothy by Mr. Hewig. Dave will proceed to run the letter by Mark Haddad for approval and to see if Mark wants to mail it out under his name.

CONFLICT OF INTEREST:

Bob and George have completed the necessary online course.

ACCOUNTS AS OF 11/30/09:

Bob indicated that the below accounts include the first Verizon payment, with the next Charter installment expected in March:

Main Account:	\$149,270.57
Equipment Grant:	24,542.26
Sponsorship Acct:	2,125.69

PURCHASE REQUESTS:

Bob requested the purchase of the following:

2 x Lacie 1TB hard Drive	\$300
Panasonic DVD Recorder	\$165
Microphone	\$ 90
Microsoft Office for Mac	\$114
Total	\$699 plus shipping

A motion was made and seconded to approve an amount not to exceed \$750 for the above purchases, and the motion was approved unanimously by the committee.

OTHER:

Since Bob will be on vacation the week of Feb. 23, the next meeting was scheduled for Wed., March 3, at 7:15.

Respectfully submitted by Janet Sheffield, secretary

