

§ 278-3. Purpose; effect; refunds.

- A. An administrative fee shall be assessed to offset the expense of review by the Board of Health and its office. This administrative fee applies to all applications except those exempted in § 278-5 below.
- B. Administrative fees are to be submitted as part of the initial application. An application filed without the inclusion of these fees shall be determined to be incomplete and no review work shall commence until all submission requirements have been met.
- C. Since administrative fees are imposed for the review process, they are not linked in any way to the determinations of the Board of Health. There are no fees charged for approvals or permits resulting from that review process.
- D. Once the review process has been started, there shall be no refunding of administrative fees, including the case of withdrawal of the application by the applicant. For this reason, it is important that applicants consult with the Board of Health office prior to formal application to insure that the appropriate permits and review are being sought.

§ 278-4. Schedule of administrative fees. [Amended 6-1-2015]

The following is the schedule of fees for all types of applications which come before the Board of Health. This schedule supersedes all previous schedules as they appeared in the Town of Groton.

Board of Health Fee Schedule

Sewage Disposal Systems Permits

New	\$150
Repair/upgrade	\$75
Renewals/extensions	\$25
Transfer	\$25
Single component repair	\$25

Well permits \$50

Variance public hearings

Local sewage disposal system variance	\$100
Well variance	\$100

§ 278-5. Exemptions.

Some types of Board of Health activities require no administrative fee.

- A. Informal discussions shall require no fee.
- B. The Board of Health may waive any administrative fee under these provisions for applications brought forward by other Town departments.