

TOWN OF GROTON
Office of the Board of Assessors
173 Main Street
Groton, MA 01450
(978) 448-1127
www.grotonma.gov



Board of Assessors
Donald R. Black
Garrett C. Boles
Jenifer B. Evans
Principal Assistant Assessor
Megan L. Foster
Assistant Assessor
Ravilla M. Garthe

Board of Assessors
Meeting Minutes

APPROVED

Friday, August 20th, 2021
11:00 AM Public Meeting via Zoom

Members Present: *Garrett Boles, Donald Black and Jenifer Evans.*
Staff Present: *Megan Foster and Ravilla Garthe.*

1. Open Meeting

- i. Garrett Boles calls the meeting to order at 11:00 AM

2. Signatures

- i. 2020 and 2021 MVE Abatements for the month of July
- ii. MVE Commitment 3
- iii. MAAO Fall Conference fee and stay
- iv. Vision FY22 Certification

3. Discussion

- i. Megan Foster informs the Board that Cindy Cosgrove from vision have been logging in remotely and has fixed depreciation tables and has worked on sales analysis. Report from Vision should be ready for the Board to review early next week. Ravilla and Megan went out to do some inspections and capturing any missed information for FY22. The board requested clarification on the grade scale and site index. Megan to send old to new report once vision is finalized that will include cost per square foot, land residuals, neighborhood for the Board to review. Send another Warren and Land report.
- ii. Meeting scheduled in September for google earth.
- iii. Work Plan final review to start September 8th.

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- iv. **Office Update:** We had a meeting with Ashley who is the new Council on Aging Director regarding exemptions. We will be going to the Center in October to speak with the seniors and go over the process for all available Exemptions. Chapter Land Applications were mailed out in early August along with a cover letter and record card so that property owners can review the information being assessed. We are finishing up new growth number and reviewing permits that have been completed but not yet entered in our system.

4. Administrative

11:30 AM *Donald Black* makes a motion to postpone approval of meeting minutes from June 25th and July 23rd until next meeting September 3rd;

Garrett Boles 2nds; motion passes 3-0 all in favor

5. Adjourn

- i. **11:44 PM:** *Garrett Boles* makes a motion to adjourn public meeting;

Donald Black 2nds; motion passes 3-0 all in favor

Respectfully Submitted,
Ravilla Garthe
Assistant Assessor