

**TOWN OF GROTON**  
**Office of the Board of Assessors**  
173 Main Street  
Groton, MA 01450  
(978) 448-1127  
www.grotonma.gov



**Board of Assessors**  
Donald R. Black  
Garrett C. Boles  
Jenifer B. Evans  
**Principal Assistant Assessor**  
*Megan L. Foster*  
**Assistant Assessor**  
*Ravilla M. Garthe*

Board of Assessors  
Meeting Minutes

**APPROVED**

Friday, July 23<sup>rd</sup>, 2021  
11:00 AM Public Meeting Assessors Office Town Hall

Members Present: *Garrett Boles, Donald Black and Jenifer Evans.*  
Staff Present: *Megan Foster and Ravilla Garthe.*

**1. Open Meeting**

- i. Garrett Boles calls the meeting to order at 11:02 AM

**2. Discussion**

- i. Megan informs the Board that vision should have the tables set up within the next few weeks. The tables will be then be printed and/or downloaded into excel.
- ii. Donald Black to run an MLS single line summary listing report for sales analysis. Consider research on home builder guide book and find a sample to start to assist with assessments.
- iii. Look into neighborhood assessments and land curve. Generate site index using Google Maps.
- iv. Supplemental data field created for storm water. Megan in the process to obtain sewer/water district and enter to our system. Will compare properties sale price that has town water/sewers against septic
- v. Megan update on Certification- Chapter Land has been completely mismanaged in the past. Becky sent a directive moving forward to have Chapter Land properties reviewed. Everything else is going smoothly.

**TOWN OF GROTON**  
**Office of the Board of Assessors**  
173 Main Street  
Groton, MA 01450  
(978) 448-1127  
www.grotonma.gov



**Board of Assessors**  
Donald R. Black  
Garrett C. Boles  
Jenifer B. Evans  
**Principal Assistant Assessor**  
*Megan L. Foster*  
**Assistant Assessor**  
*Ravilla M. Garthe*

3. **Adjourn**

- i. **12:01 PM:** *Garrett Boles* makes a motion to adjourn public meeting;  
*Donald Black* 2nds; motion passes      3-0 all in favor

Respectfully Submitted,  
*Ravilla Garthe*  
Assistant Assessor