

**TOWN OF GROTON**  
**Office of the Board of**  
**Assessors**

173 Main Street  
Groton, MA 01450  
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www.grotonma.gov



**Board of Assessors**

Donald R. Black  
Garrett C. Boles  
Jenifer B. Evans

**Principal Assistant Assessor**

Megan L. Foster

**Assistant Assessor**

Ravilla Garthe

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Board of Assessors  
Meeting Minutes

**APPROVED**

Friday, June 11<sup>th</sup>, 2021

11:00 AM Public Meeting Assessors Office Town Hall

Members Present: *Garrett Boles, Donald Black and Jenifer Evans.*

Staff Present: *Megan Foster and Ravilla Garthe.*

**1. Open Meeting**

- i. Garrett Boles calls the meeting to order at 11:04 AM

**2. Signatures 11:04 AM**

- i. The Board signed the following:
- 2021 Motor Vehicle Excise Tax Commitment 2
  - Correction of Title V Betterment on parcel 211-3-0
  - Vision Report Invoice \$450
  - Vision 2022 Update Invoice \$3,913.25
  - RRC Personal Property Data Entry/ Collection \$12,538
  - RRC Annual Support Fee Invoice \$1,500
  - MCAA Member Fee \$50

**3. Discussion**

- i. Acquire Value and Assessment explanation for FY22, Vision Report should include story height percentage. Extra fixture not being utilize the same way as report. Remove extra fixtures that is not being used. Find out where the properties on report is coming from, and what year is report reflecting. Vision should present a report with suggestions for FY22 and the Board will approve or change the ratio.

4. **Administrative 12:20 PM**

a. Minutes

- i. *Donald Black* makes a motion to approve meeting minutes and executive session minutes from April 16<sup>th</sup> ; *Jenifer Evans* 2nds; motion passes 3-0 all in favor

5. **Adjourn**

- i. **12:26 PM:** *Jenifer Evans* makes a motion to adjourn public meeting; *Donald Black* 2nds; motion passes 3-0 all in favor

Respectfully Submitted,  
*Ravilla Garthe*  
*Assistant Assessor*