

TOWN OF GROTON
Office of the Board of
Assessors

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Board of Assessors

Donald R. Black
 Garrett C. Boles
 Jenifer B. Evans

Principal Assistant Assessor

Megan L. Foster

Assistant Assessor

Ravilla Garthe

Board of Assessors
Meeting Minutes

APPROVED

Friday, March 5, 2021
 11:00 AM Public Meeting remotely Via Zoom

Members Present: *Garrett Boles, Donald Black and Jenifer Evans.*

Staff Present: *Megan Foster and Ravilla Garthe.*

1. Open Meeting

- a. Meeting Opens at 11:06 AM

2. Organization

- a. Appointment
 i. *Donald Black makes a motion to place Ravilla Garthe in charge of meeting minutes; Garrett Boles 2nds; motion passes 3-0 all in favor*

3. Signatures 11:10 AM

- a. Marsh Family - Chapter Land
 i. *Signature required from Chair Garrett Boles for DCR- Forestry Division*
- b. Subscription for Vision
 i. *Web Hosting 1/1/2021 - 12/31/2021 Total: \$2,411.00*
- c. Motor Vehicle Excise Abatement
 i. *Month end report for January, February, and March.*
- d. Motor Vehicle Excise Commitment
 i. *Last commitment for 2020 Total: \$8,972.30*
- e. Motor Vehicle Excise Commitment
 i. *First commitment for 2021 Total: \$1,364,237.89*
- f. Exemptions
 i. *Signatures for all approved exemption applications.*
- g. CPA
 i. *One CPA denial*

4. Discussion 11:24 AM

- a. Update on Re-certification.
 - i. Intent to start April 1st, BOA review to take place August 17th. Aim to finish Certification by September 30th, 2021.
 - b. Vision 8 Software Upgrade
 - i. Estimated cost \$22,500-\$30,000. Assessors current version of Vision Software is 6.5
 - ii. *Garrett Boles* makes a motion to recommend sufficient funding to be allocated for conversion from Vision 6.5 to Vision 8; *Donald Black* 2nds; motion passes 3-0 all in favor
 - c. DOR New Growth on renovated areas
 - i. Assessors to explore a feasible way to assess RE remodeled or improved areas.
- **11:59 AM** *Garrett Boles* makes a motion to move the Open Meeting into Executive Session pursuant to Mass. General Laws Chapter 59, Section 60, in order to discuss FY 2021 real estate and personal property tax Abatement Applications; *Donald Black* 2nds; motion passes 3-0 all in favor

5. Adjourn

- i. **12:59 PM:** *Garrett Boles* makes a motion to adjourn Executive Session; *Donald Black* 2nds; motion passes 3-0 all in favor
- ii. **1:00 PM:** *Garrett Boles* moves to adjourn the meeting and reconvene Friday, March 19th at 11:00 AM; *Donald Black* 2nds; motion passes 3-0 all in favor

Respectfully Submitted,

Ravilla Garthe
Assistant Assessor