INSTRUCTIONS: Complete all sections that apply. Please print or type.

A. IDENTIFICATION. Complete this section fully.

Name of Applicant ____________________________
Telephone Number ____________________________
Legal Residence (Domicile) on July 1, ________
Location of Property:

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A. IDENTIFICATION. Complete this section fully.
B. EXEMPTION STATUS. Check the status that applies to you and complete the questions that follow.

☐ ACTIVATED MILITARY PERSONNEL
- Initially enlisted in the armed forces.
- Military status changed to active duty.
  Date of activation to active duty. _______________________________  Attach copy of orders.

GO ON TO SECTION D

☐ OLDER AND INFIRM PERSON
You must meet both age and infirmity requisites to qualify.
  Date of Birth _______________________________ Attach a copy of birth certificate.
  Provide a detailed description of the physical or mental illness, disability or impairment.
  ____________________________________________________________________________________
  ____________________________________________________________________________________
  Attach a physician’s letter documenting your infirmity.

GO ON TO SECTION C

C. EMPLOYMENT STATUS.
Are you able to work? Yes ☐ No ☐ If no, your physician’s letter must confirm this status.
If unemployed, state date of last employment _________________________________________________________

GO ON TO SECTION D

D. INSURANCE BENEFITS. Complete this section if you are a surviving spouse.
  Date and place of spouse’s death _______________________________________________________________________________
  Total amount of insurance received
  ______________________________________________________________
  Name of insurance company or fraternal society _________________________________________________________________

GO ON TO SECTION E

E. FAMILY ASSISTANCE. Complete this section if you are receiving any financial assistance from family members.

<table>
<thead>
<tr>
<th>Name</th>
<th>Relationship</th>
<th>Residence</th>
<th>Occupation</th>
<th>Wages</th>
<th>Assistance given</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Continue list on attachment in same format as necessary.

GO ON TO SECTION F
**F. FINANCIAL STATEMENT.** Complete this section fully. Copies of your federal and state tax returns and other documentation may be requested to verify your income and assets.

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>LIABILITIES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REAL ESTATE</strong></td>
<td></td>
</tr>
<tr>
<td>Domicile value</td>
<td>$</td>
</tr>
<tr>
<td>Other value</td>
<td></td>
</tr>
<tr>
<td><strong>PERSONAL ESTATE</strong></td>
<td></td>
</tr>
<tr>
<td>Motor vehicle values (year/make/model)</td>
<td></td>
</tr>
<tr>
<td>Bank account balances (Bank name &amp; address)</td>
<td></td>
</tr>
<tr>
<td>Other (specify)</td>
<td>Other outstanding debts (personal loans, credit cards, etc.)</td>
</tr>
</tbody>
</table>

| **TOTAL** | $ | **TOTAL** | $ |

<table>
<thead>
<tr>
<th><strong>INCOME</strong></th>
<th>Monthly</th>
<th><strong>EXPENSES</strong></th>
<th>Monthly</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages &amp; salaries –Annual $</td>
<td>$</td>
<td>Mortgage payments (including taxes)</td>
<td>$</td>
</tr>
<tr>
<td>Unemployment compensation</td>
<td></td>
<td>Food</td>
<td></td>
</tr>
<tr>
<td>Social Security</td>
<td></td>
<td>Utilities:</td>
<td></td>
</tr>
<tr>
<td>Other pension/retirement</td>
<td></td>
<td>Electricity</td>
<td></td>
</tr>
<tr>
<td>Public assistance:</td>
<td></td>
<td>Gas</td>
<td></td>
</tr>
<tr>
<td>AFDC</td>
<td></td>
<td>Heating fuel</td>
<td></td>
</tr>
<tr>
<td>Food stamps</td>
<td></td>
<td>Telephone</td>
<td></td>
</tr>
<tr>
<td>Fuel assistance</td>
<td></td>
<td>Water/sewer</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rental income</td>
<td></td>
<td>Debt payments:</td>
<td></td>
</tr>
<tr>
<td>Business/professional profits</td>
<td></td>
<td>Car loans</td>
<td></td>
</tr>
<tr>
<td>Interest/dividends</td>
<td></td>
<td>Credit cards</td>
<td></td>
</tr>
<tr>
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<td></td>
<td>Personal loans</td>
<td></td>
</tr>
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</table>

| TOTAL | $ | TOTAL | $ |

**GO ON TO SECTION G**
G. SIGNATURE. Sign here to complete the application.

This application has been prepared or examined by me. Under the pains and penalties of perjury, I declare that to the best of my knowledge and belief, this return and all accompanying documents and statements are true, correct and complete.

<table>
<thead>
<tr>
<th>Signature</th>
<th>Date</th>
</tr>
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</table>

If signed by agent, attach copy of written authorization to sign on behalf of taxpayer.

TAXPAYER INFORMATION ABOUT FINANCIAL HARDSHIP EXEMPTION

FINANCIAL HARDSHIP EXEMPTION. You may be able to reduce all or a portion of the taxes assessed on your domicile if you do not have the financial resources to pay them because (1) you were called into active military service (not including initial enlistment), or (2) you are older and suffer some physical or mental illness, disability or impairment. Qualifications are established locally by the board of assessors. More detailed information may be obtained from your assessors.

WHO MAY FILE AN APPLICATION. You may file an application if you owned and occupied the property and meet all qualifications for a financial hardship exemption as of July 1.

WHEN AND WHERE APPLICATION MUST BE FILED. Your application must be filed with the board of assessors by December 15 or 3 months after the actual bills were mailed for the fiscal year, whichever is later. THIS DEADLINE CANNOT BE EXTENDED OR WAIVED BY THE ASSESSORS FOR ANY REASON. IF YOUR APPLICATION IS NOT TIMELY FILED, YOU LOSE ALL RIGHTS TO AN EXEMPTION AND THE ASSESSORS CANNOT BY LAW GRANT YOU ONE. AN APPLICATION IS FILED WHEN RECEIVED BY THE ASSESSORS.

PAYMENT OF TAX. Filing an application does not stay the collection of your taxes. Failure to pay the tax when due may also subject you to interest charges and collection action. To avoid any additional charges, you should pay the tax as assessed if possible. If an exemption is granted and you have already paid the entire year’s tax as exempted, you will receive a refund of any overpayment. If you are unable to make your payments, inform the assessors when you file your application.

ASSESSORS DISPOSITION. Upon applying for a financial hardship exemption, you may be required to provide the assessors with further information and supporting documentation to establish your eligibility. The assessors have 3 months from the date your application is filed to act on it unless you agree in writing before that period expires to extend it for a specific time. If the assessors do not act on your application within the original or extended period, it is deemed denied. You will be notified in writing whether an exemption has been granted or denied.

APPEAL. In order to obtain a review of the assessors’ decision on your application for a financial hardship exemption, you must bring a civil action in the Superior Court or Supreme Judicial Court. This action must be brought within 60 days of the decision.