Certified Abutters’ List Request *

Date of Request: ______________________________________________________

Address/es for Abutters List: __________________________________

Map: ________ Parcel/s: __________________ Lot/s: ________________
Map: ________ Parcel/s: __________________ Lot/s: ________________

Department/s Seeking List:
Board of Appeals (Zoning) ______ Planning Board ______ Select Board ______ Historic District ______
Board of Health ______ Conservation Commission _____ Water Department _____ Earth Removal/Stormwater _____

- Do you want us to forward this to the Department you have requested the list for? (Conservation Commission does not accept them) Yes _____ No_____
- Do you want to pick it up? Yes ___ No ___ Telephone number ________________________
- Do you want it e-mailed? Yes ___ No ___ E-mail address ____________________________

MGL Chapter 40A, Section 11:

“Parties in interest” as used in this chapter shall mean the petitioner, abutters, owners of land directly opposite on any public or private street or way, and abutters to the abutters within three hundred feet of the property line of the petitioner, as they appear on the most recent applicable tax list, notwithstanding that the land of any such owner is located in another city or town, the planning board of the city or town, and the planning board of every abutting city or town. The assessors maintaining any applicable tax list shall certify to the permit granting authority or special permit granting authority the names and addresses of parties in interest and such certification shall be conclusive for all purposes.

MGL Chapter 66, Section 10:

(B) A custodian of a public record shall, within 10 days following a request for public records, comply with such a request, etc.

*This is a required form to be filled out for all Certified Abutters’ Lists.

_________________________________________  _________________________________
(Your name printed)                           (Phone Number)

_________________________________________
(Signature)

(Form Revised Dec 10, 2019)