



**TOWN OF GROTON**  
Affordable Housing Trust



Joshua A. Degen, *Chair*  
Stuart M. Schulman, *Vice Chair*  
Fredrick J. Dunn, *Treasurer*  
Sheila Julien, *Secretary*  
David A. Wilder, *Member*

**Meeting Minutes**  
Regular Session

Date: January 31, 2017  
Time: 7:40 p.m.  
Location: Town Hall, 2nd Floor Kitchen, 173 Main Street Groton, MA  
Attending Members: Sheila Julien, Joshua Degen, David Wilder  
Visitor: Judy Anderson  
Handouts: agenda, draft minutes

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Joshua Degen called the housing trust meeting to order at 7 pm.

Fran Stanley updated the attendees on the status of the three affordable units at Boynton Meadows: A buyer purchased the one-bedroom affordable homeownership unit in early January; the three-bedroom affordable unit remains for sale first come, first serve to the first eligible applicant household. Fran Stanley has received a number of inquiries about the property from interested people, but that interest has not yet produced another eligible household who is ready to purchase; and the construction of two-bedroom affordable has started but is not complete so has not yet entered the lottery.

**Minutes**

Joshua Degen asked Committee members to review the draft minutes that have been prepared. A couple of corrections were made to the September 29, 2016 draft executive session minutes.

*Sheila Julien moved to approve and not release the corrected September 29, 2016 executive session minutes. David Wilder seconded and the motion carried 3:0 (Fredrick Dunn and Stuart Schulman absent).*

Several corrections were made to the November 3, 2016 executive session minutes.

*David Wilder moved to approve and not release the corrected November 3, 2016 executive session minutes. Sheila Julien seconded and the motion carried 3:0 (Fredrick Dunn and Stuart Schulman absent).*

*Sheila Julien moved to approve and the November 3, 2016 regular session minutes. David Wilder seconded and the motion carried 3:0 (Fredrick Dunn and Stuart Schulman absent).*

**Invoices**

Committee members reviewed the single pending invoice for \$4,709 for Melanson, Heath.

*David Wilder moved to approve payment of the Melanson, Heath invoice dated November 14, 2016 for \$4,709. Sheila Julien seconded and the motion carried 3:0 (Fredrick Dunn and Stuart Schulman absent).*

Joshua Degen asked that the Melanson, Heath firm provide a breakdown on its invoices showing detail of dates and hours worked.

The remaining agenda item is an executive session scheduled to begin at 7:30. Joshua Degen announced an intention to move the meeting location to the Town Manager's office on the second floor of Town Hall after adjourning the regular session of this Trust meeting.

*David Wilder moved to adjourn the regular session at 7:25 pm and to move the meeting location to the Town Manager's office for the scheduled executive session. Sheila Julien seconded and the motion carried 3:0 (Fredrick Dunn and Stuart Schulman absent).*

Minutes by Fran Stanley.